



## Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Marlborough, a Sustainable CT bronze certified applicant.

Marlborough was certified on September 29, 2023 with 290 points. Listed below is information regarding Marlborough's Sustainable CT efforts and materials associated with the applicant's certified actions.

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### Contact Information

The designated Sustainable CT contact for Marlborough is:

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Title/Position:	TOWN PLANNER / LAND USE AND BUILDING
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## Actions Implemented

Each approved action and supporting documentation for which Marlborough was approved for in 2023 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Marlborough, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact [info@sustainablect.org](mailto:info@sustainablect.org) with specific questions.

### 1. Inclusive and Equitable Community Impacts

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#### 1.1 Optimize for Equity – REQUIRED for All Certification Levels

10 Points

**Approved Information:** 1.1 Optimize for Equity (10 points)

**Supporting Documentation:**

WORD: [1.1\\_EQUITY\\_TOOLKIT\\_NARRATIVE.DOCX](#)

**Documentation Details:** Who lives and works in your community: Pages 1-6 How did you connect with each: Pages 6-8 What emerged from your dialogue: Page 8 What was the result of your collaboration: Pages 9-12 How will you refine, revisit, and improve: Pages 12-13

**Partners:** 1.1: Marlborough Food Bank Inc. The Town of Marlborough provides the land for the building and pays all of the utilities for it.

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#### 1.3 Develop and Adopt a Statement on Equity – REQUIRED for Gold Certification

15 Points

**Approved Information:** 1.3 Develop and Adopt a Statement on Equity (15 points)

**Supporting Documentation:**

WORD: [1.3\\_TOWN\\_EQUITY\\_STATEMENT](#)

PDF: [1.3\\_BOS\\_ACCEPTANCE\\_PDF](#)

WORD: [1.3\\_EQUITY\\_STATEMENT\\_OUTREACH\\_TOWN\\_WEBSITE.DOCX](#)

PDF: [1.3\\_EQUITY\\_STATEMENT\\_OUTREACH\\_TOWN\\_FACEBOOKPAGE.PDF](#)

**Partners:** 1.3.1: The Sustainable Marlborough Team worked with Board of Selectmen and Planning Commission on developing and adopting the statement.

## 2. Thriving Local Economies

### 2.3 Inventory and Promote Local Products and Services

10 Points

**Approved Information:** 2.3.1a Develop and distribute an inventory of local business options, inventory and map (10 points)

**Supporting Documentation:**

PDF: [2.3.1A MARLBOROUGH LOCAL BUSINESS AND SERVICE DIRECTORY 08.02.2023.PDF](#)

IMAGE: [2.3.1A MARLBOROUGH WEBSITE DIRECTORY PAGE 1.JPG](#)

IMAGE: [2.3.1A MARLBOROUGH WEBSITE DIRECTORY PAGE 2.JPG](#)

IMAGE: [2.3.1A MARLBOROUGH TOWN WEBSITE FEATURED NEWS SCREENSHOT 08 01 2023.JPG](#)

IMAGE: [2.3.1A RIVEREAST LOCAL BUSINESS AND SERVICE DIRECTORY AD 8.4.2023.JPG](#)

IMAGE: [2.3.1A MARLBOROUGH TOWN WEBSITE FACEBOOK PAGE DIRECTORY ANNOUNCEMENT 08 04 2023.JPG](#)

PDF: [2.3.1A INVENTORY AND PROMOTE LOCAL PRODUCTS AND SERVICES COVER SHEET](#)

**Documentation Details:** Facebook post direct link can be found at:

[https://www.facebook.com/MarlboroughConnecticut/posts/pfbid08PQqRHZxuU9iMB7j19hLcaeSDTfxHcixgppqDGHjSjcHweRfcEj57A3J2gWt2Nh6LI?\\_\\_cft\\_\\_\[0\]=AZWC1DFX6cFBB-CW1z5rAOwFU-h88AUajvp6km9jDwknvh9gohKDrMfsp30dlUf4QMqYmHBHyKHOErb6ayw-zEo48rCZt82OPNWM\\_o2jyr-9DciiTgSbE\\_4Us\\_dzd2IHDcAyQRmhmOosiqOYZDA9\\_B-5wrm1i2MbAumC6i8VGU6pJSmYZpAjv-7b-O4p2qKlaVg&\\_\\_tn\\_\\_=%2CO%2CP-R](https://www.facebook.com/MarlboroughConnecticut/posts/pfbid08PQqRHZxuU9iMB7j19hLcaeSDTfxHcixgppqDGHjSjcHweRfcEj57A3J2gWt2Nh6LI?__cft__[0]=AZWC1DFX6cFBB-CW1z5rAOwFU-h88AUajvp6km9jDwknvh9gohKDrMfsp30dlUf4QMqYmHBHyKHOErb6ayw-zEo48rCZt82OPNWM_o2jyr-9DciiTgSbE_4Us_dzd2IHDcAyQRmhmOosiqOYZDA9_B-5wrm1i2MbAumC6i8VGU6pJSmYZpAjv-7b-O4p2qKlaVg&__tn__=%2CO%2CP-R)

**Partners:** 2.3.1a The Sustainable CT Team partnered with the Economic Development Commission to complete this Directory

## 3. Well-Stewarded Land and Natural Resources

### 3.4 Develop an Open Space Plan

45 Points

**Approved Information:** 3.4.1: Complete an open space inventory (10 points) 3.4.2: Prioritize resources for protection (5 points) 3.4.3: Develop an open space plan (10 points) 3.4.4a: Legally protect municipally owned open space (10 points) 3.4.4d: Establish an open space acquisition fund (10 points)

**Supporting Documentation:**

WORD: [3.4.2 WORKSHEET PRIORITIZE RESOURCES](#)

PDF: [3.4.3: 2019 MARLBOROUGH ADOPTED POCD](#)

PDF: [3.4.4.D ESTABLISH LAND ACQUISITION FUND](#)

PDF: [3.4.4.C IMPROVE OPEN SPACE NTSC MINUTES](#)

EXCEL: [3.4.1 OPEN SPACE INVENTORY](#)

WORD: [SUSTAINABLE CT ACTION ITEM 3.4.3 WORKSHEET 2.DOCX](#)

**Documentation Details:** Pages 32 - 36 of the POCD have the Open Space & Open Space & Zoning Map. Item 3.4.4.a the protected information is in Open Space Inventory attachment for Action Item 3.4.1

**Partners:** 3.4.3 & 3.4.3 c - The Marlborough Planning Commission developed the POCD in house and hold community forums to seek input. The Planning Commission worked with the Salmon River Watershed Partnership and the Marlborough Nature Trails & Sidewalk Commission in developing the Natural Environment and Open Space portions of the POCD. 3.4.2 - Worked Salmon River Watershed Partnership & Marlborough Conservation Commission

### 3.5 Create a Natural Resource and Wildlife Inventory

10 Points

**Approved Information:** 3.5.1: Develop a natural resource and wildlife (NRW) inventory (10 points)

**Supporting Documentation:**

WORD: [3.5.1 DESCRIPTION OF MAPS](#)

WORD: [3.5.1 NARRATIVE](#)

PDF: [3.5.1 MAPS](#)

**Partners:** 3.5.1 (Natural Resource & Wildlife Inventory): Worked with Salmon River Watershed Partnership

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### 3.13 Promote Dark Skies

15 Points

**Approved Information:** 3.13.3: Require dark sky compliance in zoning regulations (15 points)

**Supporting Documentation:**

WORD: [3.13.3 DARK SKY LIGHTING OVERVIEW](#)

WORD: [3.13.3: ZONING ARTICLE 3 REVISIONS ADOPTED 7\\_21\\_21](#)

**Documentation Details:** Zoning Regulation Article Three A.16 Outdoor Lighting can be found from pages 3-5 to 3-10.

**Partners:** None

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## 4. Vibrant and Creative Cultural Ecosystems

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### 4.1 Map Tourism and Cultural Assets

5 Points

**Approved Information:** 4.1.2 Update Your Profile on CTVisit (5 points)

**Supporting Documentation:**

WORD: [4.1.2 EMAIL TO CTVISIT WEBMASTER.DOCX](#)

EXCEL: [4.1.2 CTVISIT MARLBOROUGH PROFILE AND BUSINESS LINKS 2023-08-03.XLSX](#)

PDF: [4.1.2 EMAIL INSTRUCTIONS FROM CTVISIT WEBMASTER.PDF](#)

PDF: [4.1.2 CTVISIT-FACEBOOK LINKAGE PROOF](#)

**Documentation Details:** The Excel spreadsheet has a main tab and Town of Marlborough Facts tab which is more readable than the screen shots in the main tab.

**Partners:** 4.1.2 - Partnered with the following local businesses to add them to the CTVisit website: 1. Marlborough Pizza 2. The Marlborough Tavern 3. Marlborough Country Bakery 4. Zina's Cucina Restaurant 5. Jessica's Lobster Shack 6. Village Green Restaurant

## 5. Dynamic and Resilient Planning

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### 5.1 Integrate Sustainability into Plan of Conservation and Development

35 Points

**Approved Information:** 5.1.1 b Integrate sustainability concepts (35 points)

**Supporting Documentation:**

WORD: [5.1.1A WORKSHEET 1](#)

WORD: [5.1.1B WORKSHEET 2](#)

PDF: [5.1.1.A 2019 ADOPTED POCD](#)

PDF: [5.1.1A CRCOG HAZARD MITIGATION PLAN](#)

WORD: [5.1.1.C PUBLIC ENGAGEMENT](#)

PDF: [5.1.1C JUNE 2020 POCD PRESENTATION](#)

PDF: [5.1.1C AFFORDABLE SUSTAINABLE HOUSING PRESENTATION](#)

PDF: [5.1.1C INCLUSION & EQUITY DISCUSSION](#)

**Documentation Details:** Marlborough's map of natural hazards is on the final page of the CRCOG Hazard Mitigation Plan (page 21-12).

**Partners:** Planning Commission & Board of Selectmen

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### 5.5 Inventory and Assess Historic Resources

30 Points

**Approved Information:** 5.5.1 Identify multiple priority historic assets within your community (15 points) 5.5.2 Assess viability and long-term health of historic assets (10 points) 5.5.3 Sponsor or host an educational workshop or program to educate owners on how to manage their historic building (5 points)

**Supporting Documentation:**

PDF: [5.5.1 MARLBOROUGH HISTORIC PROPERTIES.PDF](#)

PDF: [5.5.2 MARLBOROUGH HISTORIC ASSETS VIABILITY WORKSHEET 2023.PDF](#)

PDF: [5.5.3 MARLBOROUGH HISTORIC EDUCATIONAL WORKSHOP 2023.PDF](#)

PDF: [5.5 COVER SHEET\\_MARLBOROUGH CT 2023 SUSTAINABLE CT CERTIFICATION.PDF](#)

PDF: [5.5.2. MARLBOROUGH HISTORIC ASSETS VIABILITY\\_CONTINUED.PDF](#)

**Partners:** 5.5.1, 5.5.2: Marlborough Preservation Society has partnered with Marlborough's Economic Development Commission, Congregational Church, Art Center, Richmond Memorial Library, as well as the Glastonbury Historical Society

## 6. Clean and Diverse Transportation Systems and Choices

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### 6.2 Promote Effective Parking Management

20 Points

**Approved Information:** 6.2.2b Regulatory Actions (20 points)

**Supporting Documentation:**

WORD: [6.2.2.B PARKING REGULATORY ACTIONS](#)

WORD: [6.2.2B ZONING ARTICLE 10 03 08 23](#)

**Documentation Details:** Article Ten E Parking - pg. 10E-3 angle parking & compact space , pg. 10E-4 Require Bicycle racks, pg. 10E-5 Pedestrian Design, pg. 10E-6 Reduce Parking to 85% of building, Pg. 10E-12 Maximum Parking, Reserve Parking, Pg. 10E-14 Shared Parking, Pg. 10-E-15 Reduction in Parking & Landscaping . Pg. 10E- 18 Shading Requirement.

**Partners:** 6.2.2b: Salmon River Watershed Partnership

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### 6.4 Support Zero Emission Vehicle Deployment

10 Points

**Approved Information:** 6.4.4: ZEV Location Assessment (10 points)

**Supporting Documentation:**

WORD: [6.4.4 ZEV INFRASTRUCTURE EVALUATION](#)

**Partners:** 6.4.4: Board of Selectmen

## 7. Renewable and Efficient Energy Infrastructure and Operations

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### 7.1 Benchmark and Track Energy Use

5 Points

**Approved Information:** 7.1.1 Track Energy Use in Municipal and Board of Education Buildings (5 points)

**Supporting Documentation:**

EXCEL: [SUSTAINABLE CT ACTION ITEM 7.1 ENERGY BENCHMARK.XLSX](#)

**Partners:** Amy Thompson, UConn Systems Engineering

## 8. Inclusive Engagement, Communication and Education

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### 8.1 Hold a Sustainability Event

10 Points

**Approved Information:** 8.1.1 Support and hold a sustainability event (10 points)

**Supporting Documentation:**

IMAGE: [8.1 CEMETERY CLEAN-UP VOLUNTEERS.JPG](#)

PDF: [8.1 SUSTAINABLE CT EQUITY PUBLIC FORUM MEETING MINUTES](#)

WORD: [8.1 SUSTAINABLE CT FORUM AND DISCUSSION AD 2\\_25 MEETING.DOCX](#)

EXCEL: [8.1 HOLD A SUSTAINABLE EVENT\\_8\\_15\\_2023.XLSX](#)

PDF: [8.1 SUSTAINABLE CT PRESENTATION 2\\_25\\_23.PDF](#)

**Partners:** Marlborough Board of Selectmen, Marlborough Planning Commission, Cemetery Commission, Conservation Commission, Community members & Marlborough Sustainable Team

## 9. Strategic Materials Management

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### 9.1 Report Materials Management Data and Reduce Waste

5 Points

**Approved Information:** 9.1.1 Review materials management data (5 points)

**Supporting Documentation:**

WORD: [9.1.1A MARLBOROUGH RECYCLING CONTACT](#)

EXCEL: [SUSTAINABLE CT ACTION ITEM 9.1.1B\\_WORKSHEET\\_1 CORRECTED 9\\_19\\_23.XLSX](#)

IMAGE: [9.1.1C TRANSFER STATION PER CAPITA WASTE](#)

**Documentation Details:** 9.1.1c: Transfer Station webpage URL is [https://www.marlbroughct.net/government/public\\_works/transfer\\_station.php](https://www.marlbroughct.net/government/public_works/transfer_station.php)

**Partners:** None

## 10. Optimal Health and Wellness Opportunities

### 10.1 Encourage an Equitable and Just Food System

15 Points

**Approved Information:** 10.1.2: Conduct a Community Food Assessment (10 points) 10.1.4 Hold a community food forum (5 points)

**Supporting Documentation:**

IMAGE: [10.1.4\\_FORUM\\_PICTURE.JPG](#)

PDF: [10.1.4\\_FORUM\\_PRESENTATION\\_6\\_28\\_23.PDF](#)

WORD: [10.1.4\\_SUMMARY.DOCX](#)

WORD: [10.1.2C\\_WORKSHEET.DOCX](#)

WORD: [10.1.2B\\_DIALOGUES.DOCX](#)

PDF: [10.1.2\\_MAP\\_OF\\_EMERGENCY\\_FOOD\\_PROVIDERS.PDF](#)

IMAGE: [10.1.2\\_SURVEY\\_REQUEST\\_RIVEREAST.JPG](#)

IMAGE: [10.1.4\\_FORUM\\_ANNOUNCEMENT\\_RIVEREAST.JPG](#)

WORD: [10.1.2\\_COMMUNITY\\_FOOD\\_ASSESSMENT\\_REPORT.DOCX](#)

PDF: [10.1.2\\_DISSEMINATE\\_REPORT.PDF](#)

WORD: [10.1.2\\_REPORT\\_TOWN\\_WEBSITE.DOCX](#)

PDF: [10.1.2\\_PRESENT\\_REPORT\\_BOS.PDF](#)

**Documentation Details:** 10.1.2c: Worksheet contains information regarding where various metrics and information can be found in the community food assessment report.

**Partners:** None

## 11. Healthy, Efficient and Diverse Housing

### 11.1 Implement an Affordable Housing Plan

40 Points

**Approved Information:** 11.1.2 Create, expand, maintain housing data profile, hold community conversation (15 points) 11.1.3 Implement strategies in your Affordable Housing Plan (20 points) 11.1.4 Distribute completed affordable housing plan (5 points)

**Supporting Documentation:**

PDF: [11.1.2\\_AFFORDABLE\\_HOUSING\\_LIST](#)

PDF: [11.1.2\\_PARTNERSHIP\\_FOR\\_STRONG\\_COMMUNITIES\\_PROFILE](#)

PDF: [11.1.2\\_WORKSHEET\\_2](#)

PDF: [MARLBOROUGH\\_AFFORDABLE\\_HOUSING\\_PLAN\\_FINAL\\_OPM\\_7\\_05\\_22](#)

WORD: [11.1.2\\_WORK\\_SHEET\\_1\\_HOUSING\\_DATA\\_PROFILE](#)

WORD: [11.1\\_COVER\\_SHEET\\_AND\\_HOUSING\\_COMMITTEE\\_DETAILS](#)

WORD: [11.1.3\\_ZC\\_ARTICLE\\_SIX\\_F\\_ADOPTED\\_PUBLIC\\_HEARING\\_DOCUMENT\\_HIGHLIGHTED](#)

PDF: [11.1.3\\_AFFORDABLE\\_HOUSING\\_PRESENTATION\\_2\\_22\\_26\\_2022](#)

PDF: [11.1.4\\_AHP\\_PROOF](#)

PDF: [SUSTAINABLE\\_CT\\_ACTION\\_11.1.4\\_PROOF.PDF](#)

PDF: [SUSTAINABLE\\_CT\\_ACTION\\_ITEM\\_11.1.1\\_PLANNING\\_MINUTES\\_AFFORDABLE\\_HOUSING\\_PLAN.PDF](#)

WORD: [PC\\_MINUTES\\_2\\_25\\_22.DOCX](#)

**Documentation Details:** Article Six F - Section 2. B. General Statements subsection #9 requires a statement on how affordable housing is being incorporated. Article Six F Section 3 C Master Plan was added to allows a Master Plan Approval Article Six F Section 4 General Standards and Requirements for All Floating Zones Section C Site Design #2 Minimum Road Frontage was reduced from 300 feet to 75 feet. Article Six F Section 4 General Standards and Requirements for All Floating Zones Section C Site Design #13 . Permitted Uses changed the density from 2 units per acre in the sewer district to 6 units per acre and outside the sewer district from 2 units per acre to 4 units per acre. The Narrative Document covers all subcategories 1 - 4.

**Partners:** Marlborough Planning Commission Partnership for Strong Communities Marlborough Board of Selectmen



## 12. Effective, Compassionate Homelessness Prevention

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### 12.3 Collect and Share Homelessness Data

10 Points

**Approved Information:** 12.3.1 In collaboration with your Coordinated Access Network (CAN), have your homelessness municipal liaison or Task Force compile collected information on all individuals and families in your municipality experiencing homelessness (10 points)

**Supporting Documentation:**

**WORD:** [12.3.1 BACKGROUND INFORMATION](#)

**EXCEL:** [12.3.1 CAN DATA SHEET](#)

**Partners:** 12.3.1: Rose Kelly from CCEH and Vi Schwarzmann, Marlborough Senior/Social Service Director