



Sustainable CT Community Certification Report

This is the Sustainable CT Certification Report of Guilford, a Sustainable CT silver certified applicant.

Guilford was certified on October 31, 2022 with 495 points. Listed below is information regarding Guilford's Sustainable CT efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable CT contact for Guilford is:

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Actions Implemented

Each approved action and supporting documentation for which Guilford was approved for in 2022 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Guilford, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact info@sustainablect.org with specific questions.

1. Inclusive and Equitable Community Impacts

1.1 Optimize for Equity – REQUIRED

30 Points

Approved Information: 1.1 Equity Tool Kit applied to 6.1.1. Implement Complete Streets. (10 points), updated 3/24/22 1.1 Equity Tool Kit applied to 13.1. Implement your own sustainability action. "Shopping for Seniors." (10 points) 1.1 Equity Tool Kit applied to 11.2. Grow Sustainable and Affordable Housing Options. (10 points)

Supporting Documentation:

PDF: [CERC GUILFORD PROFILE](#)

PDF: [1.1. EQUITY TOOLKIT - SHOPPING FOR SENIORS](#)

PDF: [1.1 EQUITY TOOLKIT - AFFORDABLE HOUSING](#)

PDF: [1.1 EQUITY TOOLKIT FOR GUILFORD SAFE STREETS](#)

PDF: [COURIER ARTICLE 4.16.19 \(AFFORDABLE HOUSING\)](#)

IMAGE: [WORKFORCE HOUSING UPDATE. 1/19/2020 \(AFFORDABLE HOUSING\)](#)

PDF: [HOUSING FOR ECONOMIC GROWTH COMMITTEE. \(FIRST SELECTMAN LETTER.\)](#)

Partners: 1.1. Equity Toolkit. Wide range of stakeholders involved in Guilford Safe Streets, with co-creation between Town elected officials, Town staff, Guilford Safe Streets Task Force, Sustainable Guilford Task Force, and residents. 1.1 Equity Toolkit. Shopping for Seniors. Co-creation between Town residents, Social Services, Guilford Parks & Recreation, Senior Services Staff, First Selectman. 1.1 Equity Toolkit. Affordable Housing. Partnerships for action included the Housing for Economic Growth Committee, The Guilford Foundation, Guilford Interfaith Housing, Women & Family Life, SARA, State Housing for Economic Growth program, Guilford Public Library, Board of Selectmen and Guilford's citizen advocates.

2. Thriving Local Economies

2.3 Inventory and Promote Local Products and Services

5 Points

Approved Information: 2.3.2 Guilford Annual Sidewalk Sale for local Businesses, August 2020-2022 (5 points)

Supporting Documentation:

PDF: [2.3.1 FARM MAP OF GUILFORD, CT](#)

WORD: [1.3.2 WHY BUY LOCAL WORKSHEET.DOCX](#)

PDF: [2.3.2 GUILFORD ANNUAL SIDEWALK SALE ADVERTISEMENTS 2020-2022](#)

PDF: [2.3.1B SUSTAINABLE GUILFORD SHOPPING GUIDE, CAPSTONE PROJECT](#)

Partners: 2.3.1b Sustainable Guilford Shopping Guide High School Capstone Project was completed with mentorship from Sustainable Guilford Task Force.

2.4 Provide Resources and Supports to Local Businesses

10 Points

Approved Information: 2.4.2 Create or support Small Business Development Centers (5 points) May 2022
2.4.3 Invite businesses to participate in at least three events to build community recognition, provide access to potential customers, and connect the businesses to civic and community organizations (5 points).

Supporting Documentation:

PDF: [2.4.2 MAY 2022 CHAMBER OF COMMERCE BOARD OF DIRECTORS](#)

IMAGE: [2.4.3 ANNUAL DINNER](#)

IMAGE: [2.4.3 LEGISLATIVE UPDATE](#)

IMAGE: [2.4.3 NET90](#)

IMAGE: [2.4.3 WATER STREET JEWELERS](#)

IMAGE: [2.4.3 WOE](#)

PDF: [2.4.2 MOU TOWN OF GUILFORD - GPA](#)

PDF: [2.4.2 RFP TOURISM WEBSITE](#)

PDF: [2.4.2 GPA / TOWN WEBSITE COLLABORATION](#)

Partners: 2.4.2 (Create or support Small Business Development Centers): The Shoreline Chamber is comprised of many members of the Guilford community as well as town employees with the goal of supporting small business development. Our role is to promote and work with the chamber as well as the businesses that work with it. Our goals align with those of the chamber, providing opportunities to promote materials and work with local economic activists. 2.4.2 Tourism Website: partnership between Town and local NGO, the Guilford Preservation Alliance. (GPA) 2.4.3 none

Additional Information: 2.4.2 The Town's Coordinator of Economic Development & Tourism is a member of the Shoreline Chamber of Commerce Board of Directors. The Shoreline Chamber is very active in supporting local and regional businesses of all scopes. 2.4.2 GPA / Town Tourism Website, supporting local businesses. Narrative summary. (10 points) 2.4.2 MOU for tourism website. Partnership between Town and Guilford Preservation Alliance (GPA) 2.4.2 RFP for tourism website to advertise and support local businesses. (Inclusion is free for businesses.)

3. Well-Stewarded Land and Natural Resources

3.4 Develop an Open Space Plan

20 Points

Approved Information: 3.4.1 Open space inventory (10 points), updated 8/22/19, updated again 7/21/2022
3.4.3 Develop an Open Space Plan (10 points), updated 8/22/19

Supporting Documentation:

PDF: [2.4.4 DESIGNATION OF OPEN SPACE LAND.PDF](#)

PDF: [GUILFORD PLAN FOR CONSERVATION AND DEVELOPMENT.PDF](#)

PDF: [GUILFORD POCD EXECUTIVE SUMMARY.PDF](#)

PDF: [2.4.4 GUILFORD CLOSES \\$11.4M LAND DEAL - NEW HAVEN REGISTER.PDF](#)

PDF: [2.4.2 LETTER DESCRIBING PLANS AND RESOURCE PRIORITIZATION](#)

PDF: [2.4.2 PLAN FOR OPEN SPACE AND MUNICIPAL LAND NEEDS](#)

EXCEL: [2.4.1 GUILFORD PROTECTIVE OPEN SPACE INVENTORY.XLSX](#)

EXCEL: [3.4.1 2022 OPEN SPACE INVENTORY](#)

PDF: [ACTION 3.4 OPEN SPACE PLAN 2022 RELEVANCY MEMO.PDF](#)

Documentation Details: Pages within the Guilford Plan of Conservation and Development that are relevant to this Action are 16-25/88 and 61-62/88 for easier reference. Maps referenced above are on pages 16 and 62.

Partners: 3.4.1 (open space inventory) none

Additional Information: The Town of Guilford completed and updated an open space inventory and map as part of the 2015 Plan for Conservation and Development. The map shows agricultural land, conservation easements, municipal open space, water company-owned open space, land trust open space, and open space that is not currently protected. Guilford also maintains a spreadsheet showing more detail on these properties, including ownership and protection status. The Town's Plan of Conservation and Development serves as an open space plan with priorities, strategies, and actions for protection, including water quality, natural green infrastructure, native vegetation, significant forest blocks. The Plan of Conservation and Development (2015) is the most recent of plans which reinforces and enhances details of previous plans, including: Town of Guilford Plan for Open Space and Municipal Land Needs (2001), Town of Guilford Natural Resource Inventory (2005 and 2010), and Planning for Farmland Preservation (2009). It should be noted that the 2001 Plan for Open Space and Municipal Land Needs specifically identifies criteria that is used for prioritization of land acquisition, which includes: - Giving Priority evaluation to contiguous large tracts of land with connecting corridors as they have been shown to be critical for the maintenance of biological integrity, biodiversity, sustainability, and resiliency of the land. Of particular interest, is undeveloped land with habitats that are becoming increasingly scarce regionally, such as large meadows. - Prioritizing water access sites. Give priority to acquisitions of water areas for public access to water bodies, rivers, ponds, lakes, and coastal waters for fishing, boat launching, and passive recreation. - Promoting payment in lieu of open space set-asides in subdivision where open space is not critical issue. The set aside would be earmarked for open space (Class A and B) acquisition. - Favoring open space land acquisition that includes or is adjacent to any wetlands system in Guilford. These major wetlands area identified by the Guilford Inland Wetlands Commission and the Guilford Conservation Commission merit special attention and add priority to properties being considered for purchase that contain or border on them. - Investigating areas that provide potential for active and passive recreation: Look for areas that would provide the potential for active and passive recreation. Development of multi-use fields, neighborhood parks, hiking trails, and access for water-related activities are needed to meet the growing recreational needs of the citizens of Guilford. Priority

should be given to sites north of Route 80. Playing fields are needed in North Guilford. A multi-use park is specifically needed in the Podunk Road area. Appropriate sites, with economical access to necessary utilities, should be considered for potential development of indoor recreational facilities, such as an ice rink, swimming facility, and art center.

- Prioritizing open space linkages to bordering Town's greenways
- Prioritizing preservation/protection/acquisition of those natural areas designated by the State of Connecticut Department of Environmental Protection "Natural Diversity Database Map" for the Town of Guilford
- Prioritizing riparian corridor preservation and protection to foster preservation of water quality, for wildlife, and for passive recreation and fishing where appropriate

In addition, when potential farmland protection projects are identified, the Agricultural Commission can use GIS software to provide a score for many factors on the ranking sheet including: prime or statewide important farmland soils, size of parcel, potential use, development pressure, proximity to agricultural land/protected land, current use, and co-occurrence of other resources. Agricultural Commission members will also need to walk the site to verify some answers and to score other factors including: eligibility for state and federal farmland protection funding, resources available to farmer, and view from town roads.

2.4.4 Protect Open Space (5 points), updated 8/22/19

Guilford has long worked as a municipality and with not-for-profit partners to protect open space. Perhaps the most significant example of this effort is the acquisition and protection of the Goss Family Property on August 26, 2009 just within the 10-year look-back period. The Goss Property added 624 acres of protected open land. The land was of highest priority because it is adjacent to and connects to a variety of already existing protected lands owned by the Guilford Land Trust, the Town, the Audubon society and a variety of protected wetlands. It was further determined ecologically sensitive and significant abating the East River and critical bird species nesting areas. It also allows unique recreation opportunities with walking trail connections from the Long Island Sound to Durham. The Guilford Town Land Acquisition Committee was able to demonstrate that this usually large bonding necessary to acquire this land, would in the long term, be less expensive than having the schools and Town infrastructure accommodate the estimated number of new residents, and obtained financing from NOAA (federal grant for \$3M) and bonding (Town of Guilford for \$11,245,000). The decision on the acquisition and protection plan for such a large bond required a public vote. The citizens turned out in surprisingly large numbers for a single issue referendum, which passed with 88% in favor. The vote changed the Town leadership's understanding of the degree to which Guilford residents support protecting it's ecological resources, which was further cited in 2011 as a top priority in a survey of residents.

3.5 Create a Natural Resource and Wildlife Inventory

20 Points

Approved Information: 3.5.1 NRW Inventory (10 points) 3.5.2 Integrate NRW Inventory into planning documents (10 points)

Supporting Documentation:

PDF: [2.5.1 GUILFORD NATURAL RESOURCE INVENTORY AND ASSESSMENT UPDATED APRIL 2010](#)

PDF: [2.5.1 GUILFORD NATURAL RESOURCE INVENTORY AND ASSESSMENT MAP ATLAS UPDATED APRIL 2010](#)

PDF: [2.5.2 GUILFORD PLAN OF CONSERVATION AND DEVELOPMENT](#)

PDF: [2.5.2 GUILFORD POCD EXECUTIVE SUMMARY](#)

PDF: [ACTION 3.5 NATURAL RESOURCE AND WILDLIFE INVENTORY 2022 RELEVANCY MEMO .PDF](#)

Documentation Details: The NWRI is specifically referenced on Page 5/88 of the Plan of Conservation and Development. Goal 2 detailed on Pages 21-25/88 references the NWRI extensively as it details efforts to conserve Guilford's lands, waters, and natural areas. 3.5.1/3.5.2 Environmental Planner review of documents: the first page is Kevin's response to our request for updates on the documents. There have been no updates since last submitted.

Partners: 3.5.1 none. 3.5.2 none.

Additional Information: Guilford developed a comprehensive inventory in 2005 and updated the document in 2010. As of 07/21/2022, there have been no updates to the document according to Kevin Magee, the environmental planner. Our Inventory has been referenced in nearly all planning documents since 2005. Such documents are summarized in the Plan of Conservation and Development. According to Kevin Magee, environmental planner, there has been no updates to this documentation and it is still an active part of the plan of conservation and development.

3.8 Implement Low Impact Development

20 Points

Approved Information: 3.8.2a Planning, Regulation and Policy (5 points) 3.8.2b Adopting a LID checklist in Planning and Zoning Applications (15 points)

Supporting Documentation:

PDF: [3.8.2B LID CHECKLIST ON PLANNING AND ZONING APPLICATION](#)

PDF: [3.8.2A LID PLANNING, REGULATION, AND POLICY](#)

PDF: [3.8.2B ZONING CHAPTER 273](#)

Documentation Details: 3.8.2a- LID checklist can be found on pages 5-7. 3.8.2b- Information guide and link to LID checklist found on the bottom of page 67/195

Partners: 3.8.2a (planning, regulation, and policy): none. 3.8.2b (LID checklist): none.

Additional Information: LID strategies are integrated into the Town of Guilford Planning and Zoning amendments. Specificities include: site planning consideration, erosion and sediment control, stormwater management, and landscape design. Checklists for LID can be found on the planning and zoning applications as well as in the Low Impact Development Zoning and Subdivision Code Amendments. LID Checklist can be found in the Town of Guilford Planning and Zoning Commission Application for Site Plan Approval. LID checklist is found in the planning and zoning amendments

3.9 Manage Woodlands and Urban Forests

15 Points

Approved Information: 3.9.1 Establish a Forest Advisory Committee (5 points) 3.9.2 Complete a Forest Advisory Committee Activity (10 points)

Supporting Documentation:

PDF: [3.9.1 GUILFORD TREE ADVISORY BOARD AGENDA 02102022.PDF](#)

PDF: [3.9.1 GUILFORD TREE ADVISORY BOARD MEMBERS.PDF](#)

PDF: [3.9.2 BRAEMORE PRESERVE TIMBER MANAGEMENT PLAN.PDF](#)

PDF: [3.9.2 DUDLEY PRESERVE MANAGEMENT PLAN COMPRESSED \(1\).PDF](#)

PDF: [3.9.2 DUDLEY PRESERVE MANAGEMENT PLAN COMPRESSED.PDF](#)

PDF: [3.9.2 EAST RIVER PRESERVE -ERP -EXECUTIVE SUMMARY.PDF](#)

PDF: [3.9.2 EAST RIVER PRESERVE REPORT FINAL - JUNE COMPRESSED.PDF](#)

PDF: [3.9.2 GUILFORD TREE ADVISORY BOARD ACTIVITIES 2021.PDF](#)

PDF: [3.9.2 GUILFORD TREE POLICY DRAFT 03 07 2022.PDF](#)

PDF: [3.9.2 TIMBERLAND 2022 UPDATE -TOWN OF GUILFORD FOREST MANAGEMENT PLANS.PDF](#)

PDF: [3.9.1 TOWN WEBSITE TREE ADVISORY BOARD INFO 2022.PDF](#)

PDF: [3.9.2 TIMBERLAND FOREST RESOURCES INVENTORY AND MANAGEMENT PLAN 1997.PDF](#)

Documentation Details: Note 3.9.2 Guilford Tree Policy Draft 3-7-22 is a DRAFT. It is expected to be finalized by April.

Partners: 3.9.2 East River Preserve (ERP)Executive Summary: On Page 3. Part A Section 1, Authors of plan, please note the collaborative effort of public and private nonprofits' contributions to this Report such as the Guilford Conservation Land Trust and The CT Agricultural Experiment Station and DEEP to name a few,

3.11 Implement Green Grounds and Maintenance Program

15 Points

Approved Information: 3.11.1 Inventory Green Grounds Inventory (10 points) 3.11.2 Best Management Practices (5 points)

Supporting Documentation:

EXCEL: [3.11.1 INVENTORY.XLSX](#)

PDF: [3.11.2.A IPM - ORNAMENTAL & TURF IPM PLAN.PDF](#)

EXCEL: [3.11.2.B IRRIGATION ASSESSMENT.XLSX](#)

PDF: [3.11.2.C STORMWATER REDUCTION PROJECTS WITH UCONN.PDF](#)

Documentation Details: not needed

Partners: 3.11.c Stormwater Reduction Report by UCONN: Note Partners on the last page of the report. This project was funded by a grant from the Long Island Sound Futures Fund of the National Fish and Wildlife Foundation. It is a partnership of the University of Connecticut Center for Land Use Education and Research (CLEAR) and Rutgers University Water Resource Program, and is adapted from a process developed by the latter.

3.12 Enhance Pollinator Pathways

20 Points

Approved Information: 3.12.1 Providing educational outreach about pollinators (5 points) 3.12.2 Create Pollinator Gardens, Pollinator Pathways (15 points)

Supporting Documentation:

PDF: [3.12.1 CREATING A NATIVE PLANT GARDEN WITH NANCY DEBRULE](#)

PDF: [3.12.1 POLLINATOR PATHWAYS OF GUILFORD TOUR ANNOUNCEMENT POSTER AND FACEBOOK PAGE](#)

PDF: [3.12.1 POLLINATOR PATHWAY GUILFORD TOUR HANDOUT](#)

PDF: [3.12.3 POLLINATOR PROCLAMATION](#)

PDF: [3.12.3 BOARD OF SELECTMEN MEETING MINUTES, POLLINATOR PATHWAYS INITIATIVE](#)

PDF: [3.12.3 BOS MEETING MINUTES DESCRIPTION AND PDF LINK](#)

PDF: [3.12.2 POLLINATOR GARDENS AT THE GFL](#)

PDF: [3.12.2 POLLINATOR GARDEN AT THE GUILFORD COMMUNITY CENTER](#)

PDF: [3.12.1 POLLINATOR BANNER ON GUILFORD GREEN](#)

Documentation Details: 3.12.3: The notes from the Pollinator section of the Board of Selectmen meeting minutes can be found on pages 8-10.

Partners: 3.12.1 (Creating a Native Plant Garden with Nancy DeBrule): The Library hosted the event by Nancy DeBrule. Our role was to spread awareness of the program in relation to our pollinator pathways initiative.

3.13 Promote Dark Skies

5 Points

Approved Information: 3.13.1 Dark Skies Informational display at the Guilford Free Library (5 points)

Supporting Documentation:

PDF: [3.13.1 EMAILS TO PLAN DISPLAY WITH THE GUILFORD FREE LIBRARY](#)

IMAGE: [3.13.1 PHOTO OF DARK SKIES DISPLAY AT GUILFORD FREE LIBRARY](#)

Partners: 3.13.1 (Dark Skies display at Guilford Free Library): The Guilford Free Library both hosted and helped search for books to put on display. Our Role was the setup and idea of the display, as well as providing posters and brochures with educational resources to go along with the children's books.

4. Vibrant and Creative Cultural Ecosystems

4.1 Map Tourism and Cultural Assets

15 Points

Approved Information: 4.1.1 Identify tourism and cultural assets (10 points), updated 4/30/19 4.1.2: Update Your Profile on CTVisit (5 points), updated 4/30/19

Supporting Documentation:

PDF: [3.1 GUILFORD CULTURAL HERITAGE WEBSITES AND INFORMATION KIOSK IMAGES](#)

PDF: [3.1 ARTICLE ABOUT GUILFORD INFORMATION KIOSK](#)

PDF: [3.1.1 VISIT GUILFORD MAINTENANCE PLAN.PDF](#)

PDF: [4.1.1C TOWN OF GUILFORD GIS MAPPING, MAP GALLERY](#)

PDF: [4.1.1D GUILFORD TOURIST KIOSK OPENS FOR THE SEASON, ZIP 06 ARTICLE](#)

PDF: [4.1.1C GUILFORD RECREATIONAL MAPS ON THE OUTSIDE OF GUILFORD TOURIST KIOSK](#)

Partners: 4.1.1 (Guilford Kiosk): The Guilford Preservation Alliance works with volunteers to continuously staff the Kiosk during its open season each year. 4.1.1c (GIS mapping, map gallery): The map gallery is found on the town website. The maps are designed and hosted by New England GeoSystems.

Additional Information: The Town of Guilford supported the creation of a publicly accessible inventory of tourism and cultural assets with an online presence and Information kiosk located on public land adjacent to the Town Green. The website is updated and kiosk staffed by volunteers of the Guilford Preservation Alliance on a continuous basis. The Town website links to the site, and the Town provides land and electricity to the information kiosk which posts information year-round but is staffed seasonally. <http://www.visitguilfordct.com> The Guilford Preservation Alliance has also committed to updating the Town's VisitCT profile regularly on behalf of the Town. <http://www.ctvisit.com/listings/town-guilford>

4.2 Support Arts and Creative Culture

15 Points

Approved Information: 4.2.1: Establish a Poet Laureate. 4.2.2: Include arts and culture in publicly available municipal marketing 4.2.7: Streamline permitting system for events, performances, etc. in public spaces. 4.2.10: Support arts and cultural activities offered at your local library(ies). 4.2.1 and 4.2.2 and 4.2.7 (10 points) 4.2.10 (5 points)

Supporting Documentation:

PDF: [3.2 LIBRARY EVENTS.PDF](#)

PDF: [3.2 PERMITTING EVENTS.PDF](#)

PDF: [4.2.1 GUILFORD ORDINANCE FOR POET LAUREATE.PDF](#)

PDF: [3.2 GUILFORD PARKS & RECREATION SUMMER BROCHURE.PDF](#)

PDF: [4.2.7 TOWN GREEN EVENTS APPLICATION.PDF](#)

PDF: [3.2 GUILFORD ART CENTER MUNICIPAL PARTNERSHIP.PDF](#)

PDF: [3.2 GUILFORD LETTER OF ONGOING COMMITMENT TO POET LAUREATE.PDF](#)

PDF: [4.2.1.GUILFORD LETTER OF ONGOING COMMITMENT TO A POET LAUREATE](#)

PDF: [4.2.2 GUILFORD PARKS & RECREATION SUMMER BROCHURE 2021](#)

EXCEL: [4.2.10 GFL PROGRAM REPORT FY 2021-2022.XLSX](#)

PDF: [4.2.10 GFL ADULT PROGRAMS APRIL 2020-MARCH 2022.PDF](#)

PDF: [4.2.10 GFL ADULT PROGRAMS OCTOBER 2019-MARCH 2020.PDF](#)

PDF: [4.2.7 GFL MEETING ROOM REQUEST FORM 2022.PDF](#)

PDF: [4.2.7 GFL ARTIST EXHIBIT FORM 2022.PDF](#)

PDF: [4.2.7 GFD PARKS & REC USE PERMITS 2022.PDF](#)

PDF: [4.2.10 GUILFORD EVENTS VOL 11 Q1 2022.PDF](#)

Documentation Details: 4.2.1 Guilford Ordinance for Poet Laureate.pdf : Ordinance from 2014, same document submitted in 2019 4.2.1.Guilford Letter of ongoing commitment to a Poet Laureate: Updated letter from March 2022 confirming Guilford Poet's laureate 4.2.2 Guilford Parks & Recreation Summer Brochure 2021: summer concert series page 13 4.2.7 Town Green Events Application.pdf: Form to fill in to use the Green 4.2.7 GFL Meeting Room Request Form 2022.pdf: screenshot of the request form web page of the Guilford Free Library 4.2.7 GFL Artist Exhibit Form 2022.pdf : screenshot of the inquiry form web page of the Guilford Free Library 4.2.7 GFD Parks & Rec Use Permits 2022.pdf: screenshot of the permitting/use forms web page of the Parks and Recreation Department 4.2.10 GFL Program Report FY 2021-2022.xlsx: Report on events offered at the Library from June 2021 to present 4.2.10 GFL Adult Programs April 2020-March 2022.pdf: Cultural and artistic program of the library from April 2020 to March 2022 4.2.10 GFL Adult Programs October 2019-March 2020.pdf: Cultural and artistic program of the library from Oct 2019 to March 2020 4.2.10 Guilford events Vol 11 Q1 2022.pdf: Quaterly magazine distributed to all Guilford's residents. See pages 16 and 17 for library programs

Partners: 4.2.1: Establish a Poet Laureate: None. 4.2.2: Include arts and culture in publicly available municipal marketing: None 4.2.7: Streamline permitting system for events, performances, etc. in public spaces: None 4.2.10: Support arts and cultural activities offered at your local library(ies). None.

5. Dynamic and Resilient Planning

5.2 Adapt Permitting Process to Promote Sustainable Development

10 Points

Approved Information: 5.2.1 Sustainability Checklists (5 points), updated 4/30/19 5.2.4 Create a Development Review Manual (5 points), updated 8/26/19

Supporting Documentation:

PDF: [5.2.1: SUSTAINABILITY CHECKLIST](#)

PDF: [5.2.3: PROCESS FOR PRE-APPLICATION REVIEW](#)

PDF: [5.2.4: DEVELOPMENT REVIEW MANUAL](#)

PDF: [5.2.4: SCREENSHOT OF MANUAL LINK ON TOWN WEBSITE](#)

PDF: [5.2.3 2022 LETTER PRELIMINARY DEVELOPMENT PROJECT REVIEW PROCESS .PDF](#)

PDF: [5.2.4 CERTIFICATION OF DEVELOPMENT REVIEW MANUAL BY TOWN PLANNER 2022.PDF](#)

Documentation Details: 5.2.4 - - Development Review Manual, screenshot to show where Development Review Manual is made available online, and letter from Town Planner verifying that Development Review Manual is current and applicable in 2019.

Partners: none

5.3 Develop Agriculture-Friendly Practices

10 Points

Approved Information: 5.3.1 Agricultural Friendly Practices (5 points), updated 3/21/22 5.3.2 Agricultural use of municipal land (5 points), updated 3/21/22

Supporting Documentation:

PDF: [5.3.1 RIGHT TO FARM ORDINANCE.PDF](#)

PDF: [5.3.1: RIGHT TO FARM AFFIRMATION BY FIRST SELECTMAN 2022](#)

PDF: [5.3.1 GUILFORD AGRICULTURAL COMMISSION](#)

PDF: [5.3.2. NORTHERN HEIGHTS GRAZING LICENSE AGREEMENT.](#)

PDF: [5.3.1 CERTIFICATION OF GUILFORD AGRICULTURAL COMMISSION AND THE TOWN OF GUILFORD RIGHT TO FARM BY TOWN PLANNER 2022.PDF](#)

PDF: [5.3.2. ROLLING CREDIT. HAY LICENSING. BID #5-2122.](#)

PDF: [5.3.1 LAND USE HANDBOOK REVIEW BY TOWN PLANNER.PDF](#)

Partners: none

5.5 Inventory and Assess Historic Resources

20 Points

Approved Information: 5.5.2 Inventory and Assess Historic Resources. - Worksheet. (10 points) 5.5.3. Inventory and Assess Historic Resources - Educational Program for Owners of Historic Homes. (5 points) 5.5.4 Achieve Local Government Status. (5 points)

Supporting Documentation:

PDF: [5.5.2. WORKSHEET: HISTORIC ASSESSMENT](#)

PDF: [5.5.4. LOCAL GOVERNMENT STATUS LETTER.](#)

PDF: [5.5.3. EDUCATION PROGRAM FOR HISTORIC HOME OWNERS](#)

Documentation Details: 5.5.2. Introductory notes included with the attachment.

Partners: 5.5.2. Guilford Preservation Alliance and Town Historian provided the history and early assessment of the structure. 5.5.3. Guilford Preservation Alliance, Town Historian, and Guilford Free Library (Guilford Room.)

5.6 Streamline Solar Permitting for Small Solar Installations

20 Points

Approved Information: 5.6.2 Achieve SolSmart Designation (20 points)

Supporting Documentation:

PDF: [5.6.1D TRAINING COMPLETION CERTIFICATE: INSPECTING SOLARAPP+SYSTEM](#)

PDF: [5.6.1D TRAINING COMPLETION CERTIFICATE: SOLAR PV SAFETY FOR FIREFIGHTERS](#)

PDF: [5.6.1D TRAINING COMPLETION CERTIFICATE: HOW TO USE SOLARAPP+ FOR ROOFTOP SOLAR PROJECTS](#)

WORD: [5.6 GUILFORD SOLSMART DESIGNATION 2021.DOCX](#)

EXCEL: [5.6 SOLSMART CREDITS.XLSX](#)

Documentation Details: See link to credit summary in the doc. Credits are detailed in the xlsx. Training Completion Certificates were provided by IREC upon completion, each found separately.

Partners: 5.6.1d: IREC online learning provided the trainings 5.6.2: none

Additional Information: The training, completed in January and February of 2022, was completed by Kimberly Norman-Rosedam- who is in the Building Dept.

6. Clean and Diverse Transportation Systems and Choices

6.1 Implement Complete Streets

60 Points

Approved Information: 6.1.1 Build a Complete Streets Team (5 points) 6.1.2 Attend a Complete Streets Training (5 points) 6.1.3 Create a Complete Streets Policy (20 Points) 6.1.6 Implement Complete Streets Policies (30 points)

Supporting Documentation:

PDF: [6..1.1. MINUTES OF BOARD OF SELECTMAN MEETING ESTABLISHING MOBILITY TASK FORCE.](#)

PDF: [6..1.3 GUILFORD SAFE STREETS MOBILITY PLAN.PDF](#)

PDF: [6..1.1 SAFE STREET TASK FORCE MEETING MINUTES 3/10/22 \(NEW DOCUMENT\)](#)

PDF: [6.1.1. COMPLETE STREETS DEMONSTRATION PROJECT 6/11/21](#)

PDF: [6.1.1 NOTICE OF PUBLIC MEETING 4/28/2021](#)

PDF: [6.1.2. COMPLETE STREETS TRAINING.](#)

PDF: [6.1.6 WORKSHEET II](#)

PDF: [6.1.6 COMPLETE STREETS PROJECT 2](#)

PDF: [6.1.1 GUILFORD SAFE STREETS TASK FORCE MEMBERS](#)

PDF: [6.1.6 COMPLETE STREETS PROJECT 7](#)

PDF: [6.1.6 COMPLETE STREETS PROJECT SEVEN STATE PROJECT](#)

PDF: [6.1.6 COMPLETE STREETS PROJECT 8 AUTHORIZATION LETTER](#)

PDF: [6.1.3 BOARD OF SELECTMEN 3.16.2020](#)

PDF: [6.1.3 WORKSHEET I](#)

PDF: [6.1.6 COMPLETE STREETS PROJECT 8 STATE PROJECT](#)

PDF: [6.1.3 COMPLETE STREETS RESOLUTION](#)

PDF: [6.1.3 EMAIL SHARING APPROVAL OF RESOLUTIONS TO SAFE STREETS AND OTHER DEPARTMENTS](#)

Documentation Details: 6.1.1. Minutes of Board of Selectman Meeting establishing Mobility Task Force. (see pg. 9) 6.1.2. Complete Streets Training. Jim Bussman, Guilford Safe Streets Task Force member, completed League Cycling Instructor training held by The League Of American Bicyclists. 6.1.3. BOS Meeting 3/07/22. See pages 3 & 4 for Guilford Safe Streets Task Force report to BOS & public. 6.1.6 complete street project (#) are documents proving Guilford's involvement for projects 2,5,6, and 7 because they are on state roads.

Partners: None 6.1.1 6.1.3 6.1.6 (implement complete streets): the Guilford Safe Streets Task Force is responsible for Guilford's implementation of safe streets. Our role was to document Guilford's involvement in state project, and work with the Safe Streets Task Force to compile documentation for certification.

Additional Information: 6.1.2. Complete Streets Training. Member of Guilford Safe Streets Task Force, Jim Bussmann, achieved certification as a League Cycling Instructor, with The League Of American Bicyclists. Watch for bicycle training events this summer in Guilford. jjbussjb@gmail.com. 203.623.0000.

6.2 Promote Effective Parking Management

15 Points

Approved Information: 6.2.2.a: Promote Effective Parking Management (15 points)

Supporting Documentation:

PDF: [6.2.2 APPLICABLE MOUS BETWEEN MULTIPLE PARTIES](#)

PDF: [6.2.2.A. PEDESTRIAN ACCESS EASEMENT AGREEMENT](#)

PDF: [6.2.2 PARKING LOT AGREEMENT - ST. GEORGE'S CHURCH](#)

PDF: [6.2.2. PARKING AGREEMENT BREAKWATER BOOKS](#)

PDF: [6.2.2. PARKING AGREEMENT VILLAGE CHOCOLATIER](#)

PDF: [6.2.2. PARKING AGREEMENT TRACY BRENT](#)

PDF: [6.2.2. PARKING AGREEMENT FLUTTERBY](#)

PDF: [6.2.2. PARKING AGREEMENT EDWARD JONES](#)

PDF: [6.2.2. PARKING AGREEMENT MARKETPLACE](#)

Partners: The Town of Guilford, elected leaders and staff, worked closely with Town merchants and St. George's Church. Complete write up in "Additional Information."

Additional Information: 6.2.2 Non-Regulatory Parking Management Strategies (15 points), updated 8/26/19
Guilford's Economic Development Commission has been actively engaged in implementing non-regulatory parking management strategies over the past several years - - specifically focusing on shared parking around the Historic Green. Several years ago, the town responded to the need for more parking to support retail, restaurant, and other small businesses in the historic Town Center. There has been a long-standing concern that creative solutions must be found for the parking problem in order to avoid paving more surface area for both aesthetic and ecological reasons. The first response was a Town government initiated, series of planning meetings between the Town and all of adjacent property owners to collaborate on redesign of the existing parking lot for shops along the main retail street and around a disorganized parking area. The land hosting the existing parking areas was owned by multiple landowners, including the Town, with little coordination. Lack of coordination resulted in maintenance issues, including regular flooding, poor lighting for safety, trash issues, and inefficient use of the space. The Town developed a formula for equitable sharing of the capital and service costs (electricity, trash collecting, cleaning, etc.) and in most of the owners saw lower costs from central services plus capital costs were reduced by maximum use of the capabilities of the public works department staff and equipment plus financing discounts. After several years of Town efforts to convince stakeholders that everyone would benefit from collaboration, an agreement was reached to create a unified parking area including central, fenced in dumpsters, sidewalks, improved lighting and storm water management. The project was so successful that that, in spite of additional parking spaces, the lot quickly became filled out, including at night for use by the restaurants. A second phase of the parking project was launched in 2018. Specifically, the Economic Development Commission sought the use of some of St George Church's large parking area to support the redeployment of some 125 employees from local businesses thereby freeing up spaces for shoppers. The Church's parking lot is often underutilized and it is conveniently situated in close proximity to the town's central hub. In 2018, after engaging the town attorney, the town entered into a tentative agreement with St George's for additional parking spaces with no notable costs to the town. Moreover, the town is also assessing the use of a sidewalk to better connect the St George's parking lot with local merchants. Additional details: • In 2015, the Town received a Small-Town Economic Assistance Program (STEAP) grant (\$ 452,000) from the State of CT to improve the community. This was a private-public partnership that included five different property owners, including Dee Jacobs, Frank & Wendy Ifkovic, Gil Lombard, Todd Taylor and the Town. • Most communities face parking challenges, and Guilford is no different. The Town wanted to work in collaboration to provide improvements to a key and centralized merchant area, noting that all of these businesses are situated in the heart of the community. Moreover, the Town, property owners and merchants wanted to maintain and enhance the vitality of the small businesses in our community and specifically in the center of the Town. The goal, therefore, was to improve the principal merchant area (retailers, restaurants, service providers) near the Town green. Meetings were held with property owners and the merchants and a town engineer designed parking and associated space behind the merchant shops that would create a more attractive and equitable design. For example, a want to include sidewalks, lights, plantings, handicap spaces, and an added fire lane. Also trash receptacles were enclosed to further increase the area's appeal. • Town invested 10% of total cost in in-kind services, such as design and project oversight. • Resulted in the loss of 8-10 parking spaces. • Town subsequently sought to remedy this challenge and identified more spaces were needed (Whitfield to Water St). • Economic Development Commission members talked to several businesses to quantify the number of employees and parking spaces resulting in an outcome that highlighted some 120 employees and about 240 parking spaces. Clearly half of the available parking capacity was taken by employees of the merchants, leaving the remainder to shoppers and guests. Consequently, the outcome resulted in an impediment to economic growth, particularly among

the small businesses in the area and further inhibited economic vitality and community engagement. · In 2018, the Town approached St George's parish, which has a very large parking area that is generally underutilized and is adjacent to the merchant area. · Meetings were held with St George's Parish Council and the Hartford Diocese was further engaged. · Economic Development Commission continued dialogue and/or meetings with businesses about plans to remediate parking congestion. · MOU was drafted between the Town and St George's Parish. Beyond the Church agreement, there are also sub-license agreements with merchants in which the Town is assigning rights to some 25 merchants in support of this undertaking. · Additionally, an easement agreement with Mr. Todd Taylor, a key property owner, for a (~ 43' x 5') sidewalk connecting the merchant area with the Church property was also crafted. · Merchant parking tags (1-100) have been developed in concert with business owners for employee use. In summary, the key documents supporting this potential equity submittal include: 1) License Agreement with the Town & St George's Parish. The Parish has been very supportive and recognizes the benefits to the community and the merchants. The Parish also recognizes many parish members also use the merchant lot, as they, too, seek to visit the merchants before or after service and other events sponsored by the Parish. 2) Sub-License Agreement Between the Town and the Merchants. This agreement outlines the rules of engagement between the Town and the merchants. Each participating merchant will sign the Agreement and be provided with parking tags for their employees. 3) Sidewalk Easement Agreement. This agreement is between the Town and the key property owner, Todd Taylor of Whitfield-Water Shoppes, LLC. The agreement allows the Town to construct a sidewalk on private property, and the property owner assumes all responsibility for ongoing maintenance while assuring continued use by the public and merchant employees. Note: These agreements are now in final stage and copies have been secured. All took considerable time to craft, edit and bring to a final draft stage. There was significant collaboration and communications throughout the process between Town officials, Town employees, Commission members, Property Owners, Merchants and their employees and, of course, St George's Parish (Priest, Parish Council, Legal Council and Diocesan office). The agreements were just received in draft form on 8/13/19 and all have been approved conceptually.

6.4 Support Zero Emission Vehicle Deployment

15 Points

Approved Information: 6.4.2 Completion of All Course Materials for Modules 1-12 of the Municipal EV Readiness Toolkit 12-Week Program (15 points)

Supporting Documentation:

PDF: [6.4.4 LETTER FROM ROBERT J KLEE, COMMISSIONER, DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION](#)

PDF: [6.4.4 GUILFORD GRANT](#)

PDF: [6.4.4 GUILFORD TOWN HALL EV CHARGER.PDF](#)

PDF: [6.4.4 EV CHARGING STATION WATER ST BUDGET PRICING](#)

PDF: [6.4.4 EV CHARGING STATION PARK ST \(TOWN HALL\) BUDGET PRICING](#)

PDF: [6.4.2 MUNICIPAL EV READINESS TOOLKIT CERTIFICATE OF COMPLETION](#)

IMAGE: [6.4.5 IMAGE OF EV CHARGING INFRASTRUCTURE ON PARK STREET](#)

Partners: 6.4.2 (Municipal EV readiness toolkit training) Training run by Live Bank and the Connecticut Green Bank. Building Manager Kimberly Norman-Rosedam completed all 12 weeks of the program in order to better implement sustainability measures that the UN created (Sustainable Development Goals) on a local level. The 12-week program completed by the Guilford Building Official was to prepare local towns to adapt and better support electric vehicles. 6.4.4 Verdek LLC and Resource Light and Energy. Resource Light and Energy was used to budget and price the charging infrastructure. Verdek installed the first charging infrastructure in 2014, as seen in 6.4.4 Guilford Grant above. 6.4.5 no partners, only the installation partners from 6.4.4 who initially provided the EV charging infrastructure still in use.

7. Renewable and Efficient Energy Infrastructure and Operations

7.9 Participate in and Promote the C-PACE Program

15 Points

Approved Information: 2.6.1 C-PACE municipal Agreement (5 points) 2.6.2 Organize educational events, or conduct educational outreach to individual property owners (5 points) 2.6.3 C-PACE (5 points), updated 3/1/2022

Supporting Documentation:

PDF: [2.6.1: MINUTES OF BOARD OF SELECTMAN MEETING FOR CPACE](#)

PDF: [2.6.1: NOTICE OF TOWN MEETING FOR CPACE](#)

PDF: [2.6.1: GUILFORD'S CPACE MUNICIPAL AGREEMENT FULLY EXECUTED](#)

PDF: [2.6.1: SCREENSHOT OF CPACE LINK ON TOWN WEBSITE](#)

PDF: [2.6.3: GUILFORD C-PACE PARTICIPANTS](#)

PDF: [2.6.3 PHOTO OF PALUMBO'S AUTOMOTIVE SOLAR INSTALLATION](#)

PDF: [2.6.2 PRESENTATION TO GUILFORD AND MADISON, JULY 2022](#)

PDF: [2.6.2 HANDOUT FOR ECONOMIC DEVELOPMENT COORDINATOR TO GIVE TO BUSINESSES TO PROMOTE C-PACE FROM CT GREEN BANK](#)

PDF: [2.6.2 HANDOUT FOR ECONOMIC DEVELOPMENT COORDINATOR CGB BUILDINGS FROM CT GREEN BANK](#)

Documentation Details: 2.6.2 presentation to Guilford and Madison July 2022: on page 13, a list of next steps that were created by the people attending the meeting created together can be found (Economic Development Coordinator, two members of the CT Green Bank, two Sustainable Guilford Task Force members)

Partners: CT Green Bank administers the C-PACE program and collaborates with Town of Guilford.

Additional Information: We have, as suggested after the reviewer feedback from our last submission, reached out to the CT Green Bank resulting in discussions. The Economic Development Coordinator as well as representatives from the Sustainable Guilford Task Force and the Town Planner are all working on putting together a list of properties that are eligible. In the meantime, educational material is being shared. In the past three years, one business in Guilford has participated in the C-PACE program. Confirmation and documentation provided by the CT Green Bank are uploaded along with a photo of the business and solar installation. Guilford had a meeting with the Ct Green Bank 07-05-2022 to discuss what outreach materials could be provided to businesses and to create a plan to make a list of potential properties to target in the program. Submitted also is the handout that the CT Green Bank provided to the town of Guilford and Madison's Economic Development Coordinator to hand out to businesses and promote.

7.1 Benchmark and Track Energy Use

5 Points

Approved Information: 7.1.1 Track Energy Use in Municipal and Board of Education Buildings (5 points)

Supporting Documentation:

PDF: [7.1.1 GUILFORD RESPONSE DATA](#)

PDF: [7.1.1 RECEIPT FOR DATA REQUEST SUBMITTAL](#)

Documentation Details: Attached documents show energy data and receipt for submission of energy data to Lynn Stoddard.

Partners: NA

7.7 Implement a Community Energy Campaign

15 Points

Approved Information: 7.7.1 Implement a Community Energy Campaign (15 points), updated 3/12/2022

Supporting Documentation:

PDF: [7.7 HEAT SMART INFORMATION FOR BOS & BOS MEETING MINUTES WITH APPROVAL](#)

PDF: [7.7 HEATSMART PROGRAM OUTCOMES](#)

PDF: [7.7 HEATSMART EDUCATION SESSIONS](#)

PDF: [7.7 HEATSMART LAUNCH PRESS RELEASE](#)

PDF: [7.7 HEATSMART LETTER TO RESIDENTS](#)

PDF: [7.7 HEATSMART WEBSITE](#)

Partners: HeatSmart Guilford was a partnership between PACE and Town of Guilford. A letter of intent and MoU was signed in the co-development of the program. PACE was an outstanding partner to Guilford. A MoU was also established between PACE, Town of Guilford, and the selected HES and heat pump contractors.

Additional Information: 1. Description of your campaign's target audience and goal: The goal of our energy campaign was to raise the awareness of and the number of participants in the Home Energy Solutions program and to increase the number of heat pumps installed in Guilford homes. The target audience of our community energy campaign was Guilford homeowners, with a focus on low and middle-income residents and those who have fuel oil, propane, and electric resistance heating systems. 2. Campaign steps and activities: In July 2021, with the endorsement of the Guilford Board of Selectman and Sustainable Guilford Task Force, Guilford partnered with People's Action for Clean Energy (PACE) to launch the HeatSmart Guilford initiative. Heatsmart is an education and outreach program to help residents save energy, save money, and improve the comfort of their homes by taking advantage of utility incentive programs for home energy audit services and the installation of heat pumps. Prior to launch, a detailed application was prepared for PACE, contractors were interviewed and six contractors pre-qualified for the Home Energy Solutions audits and heat pump installations, funding secured, and a marketing plan was developed. Between July 2021 and December 2022, several marketing events and activities happened including the launch of a website, educational sessions held in conjunction with Guilford Parks and Recreation, postcards and flyers, tabling events, Guilford Courier advertisements and press releases, social media posts, and direct mailing to approximately 4,000 households. Throughout the six-month campaign, Guilford residents had access to with access to information, home energy audits, heat pump coaching from experts and fellow residents, and pre-qualified contractors. The campaign officially ended in December 2021, and the committee reported outcomes to the Sustainable Guilford Task Force and Board of Selectman in February and March 2022. Mor than 150 Guilford residents participated in the program and lessons learned laid further groundwork for future energy planning and climate action in Guilford. c. Events & Engagement: There were multiple events and engagement activities during the HeatSmart initiative, including: Board of Selectman meetings, Guilford Police Nights Out, Guilford Citizens Parade, weekend tabling on the Green, two educational sessions held in conjunction with Guilford Parks and Recreation, one educational session held with Shoreline Institute for Lifelong Learning Institute, and many one-on-one coaching sessions between members of the HeatSmart sub-committee and Guilford residents.

8. Inclusive Engagement, Communication and Education

8.1 Hold a Sustainability Event

5 Points

Approved Information: 8.1 Hold a Sustainability Event. (5 points)

Supporting Documentation:

EXCEL: [8.1. WORKSHEET](#)

PDF: [8.1. HAZWASTE GUILFORD](#)

Partners: 8.1.1. Town of Guilford in partnership with the Regional Water Authority, held a successful event.

9. Strategic Materials Management

9.3 Recycle Additional Materials

10 Points

Approved Information: 9.3.1. Recycle Additional Materials (10 points)

Supporting Documentation:

PDF: [9.3.1. TAKE2 TOWN COLLECTION COMPARISONS](#)

PDF: [9.3.1. TAKE2 PROGRAM AT GUILFORD TRANSFER STATION](#)

Documentation Details: 9.3.1. Take2 Program at Guilford Transfer Station. This document includes contract and Take2 information.

Partners: 9.3.1. (recycle additional materials.) Guilford partners with Town of Madison for our Transfer Station and recycling initiatives.

Additional Information: 9.3.1. Guilford Transfer Station's program with Take2 is one of the highest in amounts collected in the state. (Note: Our contract with Take2 is currently in process of renewal, but services are ongoing and will continue.) Not all items taken appear on the flyer. For example batteries, light bulbs and all items with plugs are collected. Flyer includes Take2 website for more information. Flyers are distributed at Town Hall and the library.

10. Optimal Health and Wellness Opportunities

10.2 Conduct Health Impact Assessments

5 Points

Approved Information: 10.2.1. HIA Training Participant & Information (5 points)

Supporting Documentation:

WORD: [10.2.1 HIA TRAINING PARTICIPANT AND INFORMATION](#)

PDF: [10.2.1 MINUTES FROM BOS MEETING REGARDING HIA INFORMATION](#)

Partners: 10.2.1 None

10.3 Improve Air Quality in Public Spaces

25 Points

Approved Information: 10.3.2: Smoking and Tobacco Use Reduction Campaign (10 points), updated 8/20/19
10.3.3: Smoking Policy (15 points), updated 4/30/19

Supporting Documentation:

PDF: [10.3.2 SCREENSHOT OF GUILFORD DAY SMOKING CAMPAIGN.PDF](#)

PDF: [10.3.2 ORDINANCE PROHIBITING SMOKING.PDF](#)

PDF: [10.3.2 GYFS MINUTES DESCRIBING ANTI-SMOKING CAMPAIGNS MAY 2019](#)

PDF: [10.3.2 PHOTO FROM LAKE QUONNIPAUG NO SMOKING.PDF](#)

PDF: [10.3.2 GYFS MINUTES DESCRIBING ANTI-VAPING CAMPAIGN](#)

Partners: none

11. Healthy, Efficient and Diverse Housing

11.2 Grow Sustainable and Affordable Housing Options

10 Points

Approved Information: 11.2.3 Grow Sustainable and Affordable Housing Options: Commit Funding (10 points), Updated 3/19/22

Supporting Documentation:

PDF: [11.2.3 NOTICE OF TOWN MEETING FOR WOODRUFF AFFORDABLE HOUSING](#)

PDF: [11.2.3 COURIER ARTICLE COVERING GUILFORD APPROVAL OF WOODRUFF PROPERTY DONATION](#)

PDF: [11.2.3 NOTICE OF PUBLIC HEARING OF AFFORDABLE HOUSING TAX INCENTIVE ORDINANCE](#)

PDF: [11.2.3 BOARD OF SELECTMAN MINUTES APPROVING AFFORDABLE HOUSING TAX ORDINANCE](#)

Documentation Details: Documents show public meeting notices and results of public meetings showing approval of Woodruff Property donation for affordable housing development and Affordable Housing Tax Ordinance.

Partners: 11.2.3 NeighborWorks New Horizons is a not-for-profit organization that develops and operates affordable housing in Guilford and will pursue creation of affordable housing on the Woodruff Property moving forward.

Additional Information: The Town of Guilford donated land valued at \$289,000 and in-kind services to a not-for-profit NeighborWorks New Horizons to create 16 affordable housing units. This donation was approved at Public Meeting held February 11, 2020. In addition, the Town of Guilford approved the Affordable Housing Tax Incentive Ordinance at a Board of Selectman meeting held February 7, 2022.

11.3 Implement Policy for Sustainable, Diverse Housing Options

40 Points

Approved Information: 11.3.3 Implement Policy for Sustainable, Diverse Housing Options: Alternative Living Arrangements (20 points), Updated 3/19/22 11.3.4 Implement Policy for Sustainable, Diverse Housing Options: Density Bonus (20 points), Updated 3/19/22

Supporting Documentation:

PDF: [11.3 GUILFORD ZONING CHAPTER 273](#)

Documentation Details: Sections pertaining to this action are highlighted in the Zoning Chapter in blue.

Partners: None

Additional Information: Guilford Zoning regulations define FAMILY as "one or more persons related by blood, adoption, or marriage living and cooking together as a single housekeeping unit, OR a number of persons living and cooking together as a single housekeeping unit though not related by blood, adoption, or marriage." This allows for non-traditional families, cooperative housing, and groups. Guilford further allows ROOMS-TO-LET which is defined as "the letting of rooms in a dwelling in which lodging facilities are supplied for hire over an extended period of time, which facilities do not include the provision of cooking facilities for such rooms but may include table board or sharing of cooking facilities of the dwelling." Rooms to let are allowed in all residential zones subject to the requirements in zoning code 273-22B(1-6) Guilford's Zoning Planned Residential District regulations allow reduced minimum acreage requirements and increased number of bedrooms for developments with affordable housing units. They also allow additional lots for providing affordable housing in open space conservation subdivisions. Also, in accordance with CGS Chapter 126a Section 8-30g, Guilford defines affordable housing and allows affordable housing in densities in excess of what is otherwise allowed. Please reference highlighted regulations.

12. Effective, Compassionate Homelessness Prevention

12.4 Provide or Mobilize Resources to Address Homelessness

10 Points

Approved Information: 12.4.1. Provide or Mobilize Resources to Address Homelessness (10 points.)

Supporting Documentation:

WORD: [12.4.1. NEW ACTION CREDIT. WORKSHEET - GUILFORD. 2/14/22](#)

PDF: [12.4.1 NEW ACTION CREDIT GUILFORD PUBLIC SERVICES AWARD LETTER. 10/7/19](#)

PDF: [12.4.1. NEW ACTION CREDIT. GUILFORD PUBLIC SERVICES AWARD LETTER 12/23/20](#)

Partners: 12.4.1. Resources to address homelessness. Guilford is involved with Housing Diversion Initiative & Funding through the Federal Housing Community Community Block Grant. Kelly Fitzgerald, United Way, is our program manager.

13. Innovative Strategies and Practices

13.1 Implement Your Own Sustainability Action

15 Points

Approved Information: 13.1.1: Collaborate within your community or take a regional approach to implementing a sustainability action not listed on the Sustainable CT action list. (20 points)

Supporting Documentation:

PDF: [13.1 GUILFORD CARES SHOPPING FOR SENIORS 2020](#)

PDF: [13.1 GUILFORD IMPLEMENTS VOLUNTEER PROGRAM FOR SENIORS 2022](#)

PDF: [13.1 GUILFORD SHOPPING FOR SENIORS - 2021](#)

Partners: 13.1 (Guilford community cares 2022 program): Guilford's Social Service Department partnered with UR Community Cares of Manchester to set up and implement the program. Guilford's role was to find those in need and set them up with local volunteers who could complete their shopping needs during the pandemic. Now, Guilford has reinstated the program due to popular demand to continue to assist those in need. 13.1 (Guilford Cares Senior assistance 2020 program): generous volunteers, Guilford Social Services (GSS) Director Tammy DeFrancesco, and Seniors Supervisor Terry Buckley

Additional Information: 13.1: We are applying the equity toolkit to the senior care shopping and assistance programs. They are implemented due to popular demand from the seniors in town, and a plethora of volunteers who want to continue helping after the initial wave of the pandemic. Guilford Cares Shopping for Seniors, founded in March 2020, When Guilford's Senior Center closed in 2020 due to Covid lock-down, seniors lost not only their social connections and recreational programs, but also their senior lunches. On top of these losses, many seniors and those who were immunocompromised were restricted from grocery shopping for themselves. Community members, Senior Center staff, town non-profits, Guilford Social Services, and the Board of Selectmen all raised concerns for how our vulnerable neighbors would cope with getting food and other necessities at this challenging time.