



Sustainable Connecticut Community Certification Report

This is the Sustainable Connecticut Certification Report of Westport, a Sustainable Connecticut silver certified applicant.

Westport was certified on November 01, 2021 with 600 points. Listed below is information regarding Westport's Sustainable Connecticut efforts and materials associated with the applicant's certified actions.

Contact Information

The designated Sustainable Connecticut contact for Westport is:

Name:	SARA HARRIS
Title/Position:	OPERATIONS DIRECTOR / SELECTMAN'S OFFICE
Address:	110 MYRTLE AVENUE WESTPORT, CT 06880
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Actions Implemented

Each approved action and supporting documentation for which Westport was approved for in 2021 appears below. Please enjoy this opportunity to view and learn from the information and materials provided.

Notes: Submission content was created by Westport, and Sustainable CT makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of the submission, beyond that an individual reviewer approved at least some elements of the action for certification. Further, standards for actions below may have changed, and the documentation listed may no longer satisfy requirements for that action. Finally, approved actions here may include some documents and descriptions in support of action elements that were not approved, in addition to elements that were approved. In preparing your own application, please rely only on the action write-ups for the current certification year to guide your submission. Please contact info@sustainablect.org with specific questions.

1. Inclusive and Equitable Community Impacts

1.1 Optimize for Equity – REQUIRED

40 Points

Approved Information: 1.1 Town Communications with Seniors (10 points) 1.1 Historical Markers (10 points) 1.1 Hello Neighbor (10 points) 1.1 Include Seniors in Zero Food Waste Challenge (10 points)* Please consider this Equity Action last.

Supporting Documentation:

WORD: [1.1 EQUITY ACTION_ INCLUDE SENIORS IN ZERO FOOD WASTE CHALLENGE FINAL](#)

PDF: [WESTPORT FOOD SCRAP RECYCLING FLYER 2021.PDF](#)

WORD: [1.1 EQUITY ACTION_ TOWN COMMUNICATIONS WITH SENIORS FINAL](#)

WORD: [1.1 EQUITY - WESTPORT HISTORICAL MARKERS 8-23.DOCX](#)

PDF: [13.1 HELLO NEIGHBOR PRESS.PDF](#)

WORD: [HELLO NEIGHBOR EQUITY ACTION V1.DOCX](#)

PDF: [HELLO NEIGHBOR PRESS 2.PDF](#)

PDF: [1.1 EQUITY HISTORICAL MARKERS WEBSITE AND PRESS.PDF](#)

Documentation Details: Westport is submitting four equity actions, out of an abundance of caution. Please consider the food scrap recycling equity action last. 1.1 Include Seniors in Zero Food Waste Challenge describes Equity Action. Westport Food Scrap Recycling Flyer describes food scrap recycling options in Westport. 1.1 equity action - town communications with seniors. 1.1 Equity - Westport Historical Markers describes the Historical Markers equity action. Hello Neighbor Equity Action v1 describes the Hello Neighbor equity action. Hello Neighbor Press includes <https://06880danwoog.com/2021/03/21/neighbors-helping-neighbors-what-we-all-can-do/> and <file:///C:/Users/User1/OneDrive%20-%20Town%20of%20Westport/Desktop/13.1%20Hello%20Neighbor%20Press.pdf> and <https://www.westportct.gov/Home/Components/News/News/7363/35> Town website: Diversity, Equity & Inclusion | Westport, CT (westportct.gov) Press: <https://www.westport-news.com/news/article/Westport-updates-historical-markers-makes-them-16350382.php> Westport aims to provide 'full history' of town's founding with new historical markers (news12.com)

Partners: Sustainable Westport's mission is to support Westport to become a Net Zero community by the year 2050, where the community has reduced its impacts across energy, water and waste so that they are sustainably managed, using approaches that are economically viable, of social benefit, and environmentally responsible. Members of Sustainable Westport played an integral role in the Equity Actions that involved the Seniors, as interviewers and collaborators.

1.2 Participate in Equity Training

10 Points

Approved Information: 1.2 Equity Training (10 points)

Supporting Documentation:

WORD: [1.2 EQUITY TRAINING FINAL.DOCX](#)

Partners: Sustainable Westport is a non-profit with a mission to help Westport become a Net Zero community by the year 2050, where the community has reduced its impacts across energy, water and waste so that they are sustainably managed, using approaches that are economically viable, of social benefit, and environmentally responsible. Volunteer members of Sustainable Westport, Pippa Bell Ader and Peter Boyd, attended the Equity Training.

1.3 Develop and Adopt a Statement on Equity

15 Points

Approved Information: 1.3.1 Adopt statement on Equity (15 points)

Supporting Documentation:

PDF: [1.3.1 - MEETING MINUTES PRESENTING EQUITY RESOLUTION.PDF](#)

PDF: [1.3.1 MEETING MINUTES ON DISCUSSION OF RESOLUTION.PDF](#)

PDF: [1.3.1 PUBLIC OUTREACH ON STATEMENT.PDF](#)

PDF: [1.3.1 RESOLUTION ON TOWN WEBSITE.PDF](#)

Documentation Details: 1.3.1 - Meeting minutes show enactment and public discussion of equity statement with personal stories about racism in Westport 1.3.1 - Local journalism on statement is spread around the community 1.3.1.- Resolution is posted on the town website

Partners: N/A

Additional Information: N/A

2. Thriving Local Economies

2.3 Inventory and Promote Local Products and Services

10 Points

Approved Information: 2.3.1a: Retail inventory (5 points) 2.3.1a: Inventory map (5 points)

Supporting Documentation:

PDF: [2.3.1A WESTPORT MARKETPLACE ON WEBSITE](#)

PDF: [2.3.1A WESTPORT MARKETPLACE HOME PAGE](#)

PDF: [2.3.1A WESTPORT MARKETPLACE INVENTORY](#)

IMAGE: [2.3.1A INVENTORY BOOK CALENDAR.JPG](#)

IMAGE: [2.3.1A INVENTORY BOOK PG 1:2.JPG](#)

IMAGE: [2.3.1A INVENTORY BOOKLET PG 3:4.JPG](#)

IMAGE: [2.3.1A INVENTORY BOOKLET PG 5:6.JPG](#)

IMAGE: [2.3.1A INVENTORY BOOKLET 7:8.JPG](#)

IMAGE: [2.3.1A INVENTORY BOOKLET RESTAURANTS.JPG](#)

IMAGE: [2.3.1A WESTPORT INVENTORY MAP.JPG](#)

IMAGE: [2.3.1A INVENTORY BOOKLET FRONT.JPG](#)

Documentation Details: Westport Marketplace Retail Inventory is included and screenshot of inventory. The hyperlink is: <https://www.ourtowncrier.com/westportmarketplace.html>. The Westport Marketplace inventory is in hard copy form in the town office and was disseminated widely through social media during Covid-19 to encourage residents to buy local. This categorizes many different types of businesses and operations. Booklet inventory is also in the town office, includes a physical inventory and map. online it can be found at <https://members.westportchamber.com/list> and on the Town website: The link to the Westport Marketplace can be found on the Town of Westport website: <https://www.westportct.gov/about/economic-opportunity/resources-research>

Partners: Westport Marketplace was a collaborative effort of the Town of Westport, the Westport Downtown Merchants Association, Our Town Crier and the Westport Weston Chamber of Commerce.

Additional Information: N/A

2.4 Provide Resources and Supports to Local Businesses

15 Points

Approved Information: 2.4.1 Reopen Westport (5 points) 2.4.2 Local Business Advisory Program (5points)
2.4.3 Community Engagement Events (5 points)

Supporting Documentation:

IMAGE: [2.4.3 SLICE OF SAUGATUCK EVENT.JPG](#)

PDF: [2.4.3 DOG FESTIVAL EVENT.PDF](#)

PDF: [2.4.3 WESTPORT MEANS BUSINESS EVENT.PDF](#)

PDF: [2.4.1 WORKSHEET - ADVISORY TEAM.PDF](#)

PDF: [2.4.1 MEETING AGENDA.PDF](#)

PDF: [2.4.1 PRESS RELEASE.PDF](#)

PDF: [2.4.2 LOCAL BUSINESS ADVISOR PROGRAM ANNOUNCED NEWS WESTPORT, CT.PDF](#)

PDF: [2.4.2 WESTPORT LOCAL BUSINESS ADVISOR PROGRAM WESTPORT, CT.PDF](#)

Documentation Details: 2.4.1 meeting agenda- Meeting Agenda for roundtable 2.4.1 worksheet - worksheet for action 2.4.1 press release - press release of round table 2.4.2 - Local Business partnership with Social Venture Partners 2.4.3.- Promotional Flyers are provided for event 1 &2. Promotional webpage on Westport's website is provided for event 3

Partners: 2.4.1 n/a 2.4.2 Social Venture Partners, Westport worked as a partnership and provided municipal support and staff. Second Selectwoman Jennifer Tooker, is overseeing this program on behalf of the Selectman's Office. 2.4.3 The Westport-Weston Chamber of Commerce (WWCC) is a vibrant and dynamic organization that exists to serve the needs of everyone who lives, works, visits and plays in Westport and Weston. Town promoted events held by the WWCC.

Additional Information: Disaster toolkit dissemination contact: Nathaniel Gibbons Fire Marshal - Town of Westport 203-341-5020 - 203-341-5009 fax Business to Business Registry Contact: Matthew Mandell 203-227-9234 matthew@westportwestonchamber.com 1.4.4: Please See document titled "Westport Weston Chamber of Commerce Partner Letter Signed 1.6.2" in action 1.6 to meet 1.4.4

3. Well-Stewarded Land and Natural Resources

3.1 Provide Watershed Education

15 Points

Approved Information: 3.1.1 Resident & Business Owner Education a. Sponsor or host a program (10 points)
3.1.2 Citizen Science (5 points)

Supporting Documentation:

PDF: [WESTPORT SCT 3.1.1 A & B, 3.1.2](#)

PDF: [3.1.1 BRIDGEPORT RIVER RESEARCH PROGRAM SPRING 2021 SYMPOSIUM](#)

WORD: [3.1.1 PROVIDE WATERSHED EDUCATION FALL 2020 EDUCATION PROGRAM](#)

Documentation Details: Westport SCT 3.1.1a&b, 3.1.2: Includes most of requested submissions for these Actions 3.1.1 Bridgeport River Research Program Spring 2021 Symposium: PDF of presentation given about Bridgeport-based program 3.1.1 Provide Watershed Education_Fall 2020 Education program webinar.

Partners: Earthplace/HarborWatch, a 501.C3, receives funding from the Town of Westport. The Town of Westport supports and promotes Earthplace/Harbor Watch's mission and programing.

Additional Information: Harbor Watch has hosted 10 programs in 2019-2021 for local residents to learn about the value of watersheds and the importance of protecting/restoring them. Local residents, 50-70 per year, have participated in our five education initiatives (1) Senior Internship Program, (2) Summer Undergraduate Research Internship, (3) Summer Experience in Aquatic Science, (4) Fish Study, and (5) River Research Program (or virtual/hybrid modifications thereof) each year. The target audience for these programs is local students in grades 9-12 and undergraduate students.

3.2 Create a Watershed Management Plan

10 Points

Approved Information: 3.2.1 Watershed Management Plan (10 points)

Supporting Documentation:

PDF: [3.2.1 WESTPORT BASE AND AERIAL MAPS](#)

PDF: [3.2.1 WESTPORT TOPOGRAPHIC, CAM AND FLOODING MAPS](#)

PDF: [3.2.1 WESTPORT WATER RESOURCES MAP](#)

PDF: [3.2.1 WESTPORT SOILS AND NATURAL RESOURCES MAPS](#)

PDF: [3.2.1 SASCO BROOK WATERSHED MANAGEMENT PLAN](#)

PDF: [3.2.1 SAUGATUCK RIVER WATERSHED BASED PLAN](#)

PDF: [3.2.1 WESTPORT OPEN SPACE AND PUBLIC UTILITIES MAPS](#)

WORD: [3.2.1 B&C SASCO BROOK WATERSHED](#)

WORD: [3.2.1A NATURAL RESOURCES INVENTORY RESOURCE DOCUMENT FINAL 2](#)

WORD: [3.2.1 B&C SAUGATUCK RIVER WATERSHED](#)

WORD: [SASCO BROOK AND SAUGATUCK RIVER WATERSHED PLANS ONGOING IMPACT](#)

Documentation Details: 3.2.1a Westport Natural Resources Inventory Resource document provides a list of; the maps in the Natural Resource Inventory and the PDF documents 3.2.1 PDFs with maps: Westport base and Aerial Maps; Westport Topographic, CAM and Flooding Maps; Westport Water Resource Maps; Westport Soils and Natural Resources Maps; 3.2.1 Sasco Brook Watershed Management Plan is an assessment of the watershed and management plan 3.2.1 Saugatuck River Watershed Management Plan is an assessment of the watershed and management plan 3.2.1 b&c Sasco Brook Watershed document provides critical watershed resource areas possible pollutant load locations 3.2.1 b&c Saugatuck River Watershed document provides critical watershed resource areas possible pollutant load locations

Partners: n/a

3.3 Engage in Watershed Protection and Restoration

45 Points

Approved Information: 3.3.1 Watershed Protection and Restoration: complete projects (30 points-2 projects)
3.3.2 Engage in Watershed Protection and Restoration (15 points)

Supporting Documentation:

WORD: [3.3.1 ENGAGE IN WATERSHED PROTECTION AND RESTORATION: PROJECTS](#)

WORD: [3.3.2 ENGAGE IN WATER PROTECTION AND RESTORATION](#)

PDF: [3.3.2 WESTPORT AQUIFER REGULATIONS](#)

PDF: [3.3.2 WESTPORT STORMWATER DRAINAGE DESIGN STANDARDS](#)

PDF: [3.3.2 WESTPORT WATERWAY PROTECTION LINE ORDINANCE](#)

PDF: [3.3.2 WESTPORT WETLANDS AND WATERCOURSES REG.](#)

Documentation Details: 3.3.1 - Project evidence for protection and restoration 3.3.2 - Watershed protection and restoration document <https://www.aspetucklandtrust.org/westportphragmites> This project was a joint project of the Town of Westport and the Aspetuck Land Trust. The specific establishment can be found on page 2/3 of the document under Sec. 30-87. - Establishment and determination.

Partners: 3.3.1 Fairfield County Hunt Club, a private equestrian club, worked closely with Westport's Conservation Department to decrease pollutant loads. Harbor Watch, a partner of Earthplace, a 501.c3, worked closely with the Conservation Department to monitor bacterial levels in the Sasco Brook. 3.3.2 None

Additional Information: This e-mail serves to confirm that the Waterway Protection Line Ordinance (Section 30-80 through 30-97 of the Westport Town Code) was adopted by the Town of Westport Representative Town Meeting in 1988. The ordinance comes from enabling legislation, Connecticut General Statute Section 7-147. The purpose of the Ordinance is to: "...protect all waterways of the Town from activities that would cause hazards to life and property and/or activities having adverse impact upon the flood carrying and water-storage capacity of the waterway and floodplains, the flood heights and the natural resources and ecosystems of the Town, including but not limited to groundwater and surface water, animal, plant and aquatic life, nutrient exchange and energy flow, with due consideration given to the results of similar encroachments constructed along the reach of the waterway." The ordinance is administered by the Conservation Commission and Flood and Erosion Control Board. Hundreds, if not thousands, of projects have been, and continue to be, reviewed pursuant to the ordinance since its initial adoption. Should you have any question or need more clarification, I'm happy to assist. Sincerely, Alicia Mozian Westport Conservation Director

3.4 Develop an Open Space Plan

30 Points

Approved Information: 3.4.3 Open Space Plan (10 points) 3.4.4b Preserve Open Space (5 points) 3.4.4c: Improve open space (5 points) 3.4.4d Real Property Committee/Open Space Fund (10 points)

Supporting Documentation:

WORD: [3.4.3 OPEN SPACE PLAN FINAL 2](#)

PDF: [3.4.4C IMPROVE OPEN SPACE PARCELS.PDF](#)

WORD: [3.4.4B INCREASE PRESERVED OPEN SPACE IN YOUR COMMUNITY FINAL2](#)

WORD: [3.4.4D. ESTABLISH AN OPEN SPACE ACQUISITION FUND FINAL](#)

Documentation Details: 3.4.3 Plan of Conservation and Development includes Open Space Plan. POCD excerpts are included in document. Page references are noted in worksheet which is on page 4 of this document. 3.4.4b Increase open space: land has been donated, purchased by the Town and managed by Aspetuck Land Trust. 3.4.4c Improve open space parcels. Includes documentation from over 5 sites and shows continued effort of sites. 3.4.4d Open Space Committee documentation in

Partners: 3.4.4b Aspetuck Land Trust (ALT) is referenced as the owner of Westport two properties, the Newman Poses Property and the Haskins Property. Aspetuck Land Trust is a non-profit membership organization whose mission is the preservation and conservation of open space, including farm and forest land, and the natural resources located thereon, primarily in the towns of Easton, Weston, Fairfield and Westport, for the benefit and education of the public.

Additional Information: N/A

3.5 Create a Natural Resource and Wildlife Inventory

20 Points

Approved Information: 3.5.1 Natural Resources and Wildlife Inventory (10 points) 3.5.2 Integrate your NRW inventory into municipal planning documents and/or decision-making processes (10 points)

Supporting Documentation:

PDF: [3.5.1 WESTPORT OPEN SPACE + PUBLIC UTILITY MAPS \(1\).PDF](#)

PDF: [3.5.1 WESTPORT SOIL + NATURAL RESOURCES MAPS](#)

PDF: [3.5.1 WESTPORT WATER RESOURCES MAPS](#)

PDF: [3.5.1 WESTPORT TOPOGRAPHIC, CAM, & FLOODING MAPS](#)

PDF: [3.5.1 WESTPORT BASE AND AERIAL MAPS](#)

WORD: [CT 3.5.1 NATURAL RESOURCE INVENTORY - WESTPORT FINAL 2](#)

Documentation Details: 3.5.1 PDFs include maps of Westport 3.5.1 Natural Resources Inventory identifies what maps are in each document, and the links from which the maps came.

Partners: n/a

3.7 Provide Education on Responsible Water Usage

5 Points

Approved Information: 3.7.1a 3.7.1.b (5 points)

Supporting Documentation:

WORD: [3.7.1.B DRAUGHT COMMUNICATIONS.DOCX](#)

PDF: [WESTPORT COMMUNICATIONS POLICIES AND PROCEDURES](#)

WORD: [7.5.1A WATER CONSERVATION WORKSHOP](#)

Documentation Details: See page 19 of Westport's communications plan for draught communications. The draught communications shows social media posts. The Town of Westport works with the Aquarion water company on draught and irrigation restrictions communications. Aquarion invites the town to its regional water update meetings. At these meetings, we share information and agree on messaging. Aquarion provides messaging content and images and the town agrees to share them.

Partners: The Town of Westport works with the Aquarion water company on draught and irrigation restrictions communications. Aquarion invites the town to its regional water update meetings. At these meetings, we share information and agree on messaging. Aquarion provides messaging content and images and the town agrees to share them.

3.8 Implement Low Impact Development

20 Points

Approved Information: 3.8.1a Education Project (5 points) 3.8.1b Education Event (5 points) 3.8.1c Municipal employee attendance at LID training (5 points) 3.8.3a LID Project (5 points)

Supporting Documentation:

WORD: [3.8.3A LOW IMPACT DEVELOPMENT PROJECT FINAL](#)

WORD: [3.8.1 LID EDUCATION FINAL](#)

Documentation Details: 3.8.1a on first page of document 3.8.1b on second page 3.8.1 c on 7th page 3.8.3a LID project-rain garden

Partners: 3.8.1b Earthplace partnered with the Town by providing Invasives education. Earthplace, a non-profit, is Westport's Nature Center. The mission of Earthplace is to build a passion in our community for nature and the environment through education, experience, and action. 3.8.3a Westport's Levitt Pavilion for the Performing Arts is a non-profit, open-air summer festival where a variety of music and entertainment is performed. It is on Town property and the Town's Parks and Recreation Department maintains the walkway around the pavilion, and the rain garden.

3.9 Manage Woodlands and Urban Forests

15 Points

Approved Information: 3.9.1 List of Tree Board members and last meeting (5 points) 3.9.2: Action of great importance to the municipality, becoming a USA Tree City (10 points)

Supporting Documentation:

PDF: [3.9.2 TREE CITY CONGRATULATIONS LETTER.PDF](#)

WORD: [WESTPORT SCT 3.9.1 TREE BOARD MEMBERS AND MEETINGS.DOCX](#)

Documentation Details: 3.9.1: Documentation includes names of the tree board members and the last date that they met (7/21/2021). The document also includes meeting minutes site location and their agenda. 3.9.2: This document shows certification as a Tree City. It outlines some benefits of becoming a Tree City. There is more description below.

Partners: N/A

Additional Information: Description of Tree City benefits and how Westport participated: The four qualifying criteria for TREE CITY USA are: a tree board or department; a community tree ordinance; a community forestry program with an annual budget of at least \$2 per capita; and a Arbor Day observance and proclamation. (which we accomplished in 2014 for Westport Arbor Day) The sealed signed proclamation is in my office room 206. Also even though we didn't get ordinances we were able to prove that CT has strong state statutes which can be considered reasonable enough in place of ordinances. Recently retired State Urban Forestry Coordinator Chris Donnelly helped pave the way to get that dialogue sorted out for the Arbor Day Foundation folks. In terms of proving anything. It demonstrates that the town has made strides to round out important urban forestry efforts to protect the urban canopy and provide outreach with reasonable support both financial and legal. The status also enable the town to write grants to larger institutions to allow for future tree planting programs, education, tree protection to name a few concepts in the industry. There is some signage and some fanfare that is fruitful for the town to demonstrate sustainable tree care and management. In addition, several items must be done annually to keep the town's Tree City USA status: The proclamation is read annually by the 1st Selectman (Mayor), a tree is planted on Arbor Day, publicity concerning Arbor Day and other Tree Board activities should be uploaded to Tree City site, the town spends \$2 per person on tree related matters.

3.10 Facilitate Invasive Species Education and Management

5 Points

Approved Information: 3.10.3 Invasive Species education (5 points)

Supporting Documentation:

WORD: [3.10.3 FACILITATE INVASIVE SPECIES EDUCATION AND MANAGEMENT.FINAL.DOCX](#)

Documentation Details: 3.10.3 Links to Town website sources on invasives management and webinar on invasives April 11, 2021

Partners: Earthplace, Westport's Nature Center, provided Invasives education. The mission of Earthplace, a town non-profit, is to build a passion in our community for nature and the environment through education, experience, and action.

3.12 Enhance Pollinator Pathways

20 Points

Approved Information: 3.12.1 Pollinator Outreach (5 points) 3.12.2 Pollinator Gardens (15 points)

Supporting Documentation:

WORD: [3.12 ENHANCE POLLINATOR PATHWAYS FINAL 2](#)

Documentation Details: 3.12.1 Pollinator Outreach, page 1 has link to Town website 3.12.2 Pollinator Gardens, on pages 2-5 3.12.3 Pollinator Resolution, on page 6

Partners: Earthplace, Westport's nature center, has a mission to build a passion in our community for nature and the environment through education, experience, and action. Earthplace is partially funded by the Town of Westport Aspetuck Land Trust, whose mission is the preservation and conservation of open space, including farm and forest land, and the natural resources located thereon, primarily in the towns of Easton, Weston, Fairfield and Westport, for the benefit and education of the public

3.13 Promote Dark Skies

5 Points

Approved Information: 3.13.1 Promote Dark Skies Public Education (5 points)

Supporting Documentation:

WORD: [3.13.1 PROMOTE DARK SKIES PUBLIC EDUCATION](#)

Documentation Details: 3.13.1 document has the link to the Town website with Dark Skies information

Partners: n/a

4. Vibrant and Creative Cultural Ecosystems

4.1 Map Tourism and Cultural Assets

15 Points

Approved Information: 4.1.1: Map Tourism and Cultural Assets (10 points) 4.1.2: Update CT Visit Profile (5)

Supporting Documentation:

PDF: [4.1.2 CT VISIT PROFILE.PDF](#)

PDF: [4.1.2 WESTPORT HYPERLINK AND DESCRIPTION.PDF](#)

IMAGE: [4.1.1 ASSET MAP.JPG](#)

PDF: [4.1.1 ASSETS PRESENTED ON WEBSITE.PDF](#)

WORD: [4.1.1 MAP TOURISM & CULTURAL ASSETS FINAL2](#)

Documentation Details: 4.1.1 Worksheet and maintenance plan are attached. Website: <https://www.westportct.gov/experience/cultural-assets-amenities> 4.1.2 Hyperlink included in Description document Municipal page included in profile attachment

Partners: N/A

Additional Information: N/A

4.2 Support Arts and Creative Culture

20 Points

Approved Information: 4.2.10a Support arts and cultural activities offered at your local library(ies) (5 points) 4.2.9 - Annual Recognition program for Artists (5 points) 4.2.3 Dedicate funding to the arts (5 points) 4.2.7 - Permitting Process Streamlined (5 Points) 4.2.1 - Poet Laureate Named (5 points)

Supporting Documentation:

PDF: [4.2.3 ARTS BUDGET.PDF](#)

PDF: [4.2.9 SUPPORT ARTS & CULTURE.PDF](#)

PDF: [4.2.7 PERMITTING PROCESS.PDF](#)

PDF: [4.2.1 POET LAUREATE APPLICATION FORM.PDF](#)

PDF: [4.2.1 POET LAUREATE NAMED.PDF](#)

WORD: [4.2.1 POET LAUREATE PROGRAM.DOC](#)

PDF: [4.2.10 SAUGATUCK STORYFEST OCTOBER 12-14 2019.PDF](#)

PDF: [4.2.1 PUBLIC SEARCH FOR POET LAUREATE.PDF](#)

IMAGE: [4.2.10 SUPPORT FOR TEA ADVANCE AT LIBRARY.JPEG](#)

PDF: [4.2.10ALIST.PDF](#)

IMAGE: [4.2.10 TEA PROGRAM AT LIBRARY.JPEG](#)

PDF: [4.2.10APROMOTION.PDF](#)

Documentation Details: 4.2.10 A list has a list of all arts and culture programs offered by your local library for the year they were promoted highlighted. 4.2.10 A promotion has the promotional materials disseminated for the event. Here is a link to the website: <https://www.westportct.gov/experience/community-events> 4.2.10 - Tea Flyers released at town hall and spread through other municipal outlets 4.2.3 - Town budget for Arts advisory council. Funding was allocated to follow interests of the council and diverse projects with local artists. 4.2.9 - Writing Competition Described in attachment 4.2.7 - Permitting Process attached, changes described in additional comments. 4.2.1 - All materials related to creation of Poet Laureate Program in Westport

Partners: TEAM Westport and Westport Arts Advisory Council are both Town committees The Artists Collective of Westport is a group of creative individuals who have joined forces to discuss, create, and develop dynamic experiences for the Fairfield County community. The Town promoted the Collective's Trunk Show on Celebrate Westport (Town web-calendar) , which was held in Westport's Library parking lot.

Additional Information: 4.2.7: Permitting is streamlined by providing application forms on the Town website along with a sample insurance certificate. Events that repeat year to year have a streamlined administrative approval. Entries with multiple events throughout the year are offered multi-event liability forms that cover all events that year, to further facilitate permitting. The Westport Arts Advisory Committee reports directly to the First Selectman. WAAC Co-chairs and everyone otherwise involved is volunteer, including Town Curator and WestPAC subcommittee.

4.3 Develop a Creative Placemaking Plan

10 Points

Approved Information: 4.3.1.a & b placemaking plan (10 points)

Supporting Documentation:

WORD: [4.3.1 WORKSHEET WESTPORT.DOCX](#)

WORD: [4.3.1 PLACEMAKING PLAN WESTPORT HISTORICAL MARKERS.DOCX](#)

PDF: [1.1 EQUITY HISTORICAL MARKERS WEBSITE AND PRESS.PDF](#)

Documentation Details: worksheet, plan and town website and press Diversity, Equity & Inclusion | Westport, CT (westportct.gov) <https://www.westport-news.com/news/article/Westport-updates-historical-markers-makes-them-16350382.php> Westport aims to provide 'full history' of town's founding with new historical markers (news12.com)

Partners: The Westport Museum of History and Culture, the Westport Arts Advisory and TEAM Westport were a part of the process of drafting, editing and coordinating on the design and purchase of the markers.

5. Dynamic and Resilient Planning

5.1 Integrate Sustainability into Plan of Conservation and Development

5 Points

Approved Information: 5.1.1c Integrate Sustainability into Plan of Conservation and Development Goals_ Bus Shelters FINAL (5 POINTS) Westport Bus Facilities Working Group Presentation March 18 2021

Supporting Documentation:

PDF: [WESTPORT BUS FACILITIES WORKING GROUP - MARCH 18 2021 PRESENTATION.](#)

WORD: [5.1.1C INTEGRATE SUSTAINABILITY INTO PLAN OF CONSERVATION AND DEVELOPMENT GOALS_ BUS SHELTERS FINAL](#)

Documentation Details: Westport Bus Facilities Working Group Presentation on March 18, 2021, was given at an Economic Development Planning and Zoning sub-committee meeting, open to the public.

Partners: The Westport Bus Facilities Working Group consists of concerned citizens, including the Town of Westport Director of Public Works, the Westport First Selectwoman and a member of Sustainable Westport, a non-profit whose mission is to help Westport achieve Net Zero by 2050. .

5.3 Develop Agriculture-Friendly Practices

10 Points

Approved Information: 5.3.1 Promote and supporting local land agricultural uses (5 points) 5.3.2 Active agricultural use of municipal land (5 points)

Supporting Documentation:

PDF: [5.3.2 WAKEMAN TOWN FARM.PDF](#)

PDF: [5.3.2 TIMELINE OF WAKEMAN FARM.PDF](#)

PDF: [5.3.1 - RESIDENTIAL NURSERY ORDINANCE.PDF](#)

PDF: [5.3.1 TRUCK GARDEN OR FARM ZONING REQUIREMENT.PDF](#)

Documentation Details: 5.3.2 - Page 1-3 of Town farm Pdf: Active Agricultural use of municipal land 5.3.2 - Page 5 of Timeline: Date when town signed the lease for the property 5.3.1 - Encouragement of residential nursing in AAA zones in Westport 5.3.1 - Encouragement and allowing truck gardens or farm on properties

Partners: Wakeman Town Farm is a Town owned and managed property.

Additional Information: N/A

5.5 Inventory and Assess Historic Resources

15 Points

Approved Information: 5.5.1 Identify 3 Priority Historic Assets (5 points) 5.5.3 Educational Workshop (5 points) 5.5.4 CLG certification (5 points)

Supporting Documentation:

PDF: [5.5.4 CLG CERTIFICATION.PDF](#)

PDF: [5.5.3 GREEN BUILDING AWARD APPLICATION](#)

WORD: [5.5.3 INVENTORY AND ASSESS HISTORIC RESOURCES](#)

PDF: [5.5.1 - 42 COMPO ROAD NORTH STUDY.PDF](#)

PDF: [5.5.1 - 93 CROSS HIGHWAY STUDY.PDF](#)

PDF: [5.5.1 - 113 CROSS HIGHWAY STUDY.PDF](#)

Documentation Details: 5.5.3 Educational Workshop 5.5.4 CLG link: <https://preservationct.org/clg-communities> 5.5.1 - Three private properties with descriptions and plans for conservation

Partners: n/a

Additional Information: N/A

6. Clean and Diverse Transportation Systems and Choices

6.3 Encourage Smart Commuting

10 Points

Approved Information: 6.3.1: Achieve silver status in CTrides (10 points)

Supporting Documentation:

PDF: [6.3.1 SILVER IN CTRIDES.PDF](#)

Documentation Details: 6.3.1: Documentation in CT Rides Program

Partners: 6.3.1: Worked with CT Rides to achieve certification in their program.

Additional Information: N/A

6.4 Support Zero Emission Vehicle Deployment

30 Points

Approved Information: 6.4.1 ZEV event flyer (5 points) 6.4.2 EV Training (10 points) 6.4.3 EV non-emergency purchase (5 points) 6.4.4 EV charging assessment (5 points) 6.4.5 EV charging station (5 points)

Supporting Documentation:

PDF: [6.4.1 ZEV FLYER](#)

PDF: [6.4.4 EV CHARGER ASSESSMENT 2021.PDF](#)

PDF: [6.4.3 BUYEV.S.PDF](#)

PDF: [6.4.5 HOSTEVCHARGER.PDF](#)

EXCEL: [6.4.4 WESTPORT POTENTIAL EV CHARGING STATION LOCATIONS 2021 FINAL](#)

PDF: [6.4.5INVOCE.PDF](#)

PDF: [6.4.5ORDER.PDF](#)

WORD: [ACTION 6.4.2 TRAININGEV.S2](#)

Documentation Details: 6.4.1 - title date and description included 6.4.2 - 8 trainings attended and outlined 6.4.3 - Evidence of EV bought 6.4.4. - EV charger assessment presentation 6.4.4 -Potential EV charging station locations 6.4.5 - EV charging station hosting

Partners: 6.4.1 ZEV Event in partnership with EV CLub of CT and Sustainne. The town of Westport cosponsored and promoted the event on various social media platforms 6.4.2 EV Training: None 6.4.3 None 6.4.4 EV charging assessment: none 6.4.5 EV charging station: None

Additional Information: N/A

6.5 Promote Public Transit and Other Mobility Strategies

25 Points

Approved Information: 6.5.1: Promote Public Transit and Other Mobility Strategies (5 points) 6.5.4 Create a pedestrian plan (10 points) 6.5.6: Provide shared mobility services (15 points)

Supporting Documentation:

PDF: [6.5.1. PROMOTIONAL MATERIALS.PDF](#)

PDF: [6.5.6.PDF](#)

PDF: [6.5.4.FINAL-REPORT-.PDF](#)

PDF: [6.5.4 EXISTING CONDITIONS.PDF](#)

PDF: [6.5.4 WORKSHEET.PDF](#)

PDF: [6.5.1 OUTREACH DESCRIPTION.PDF](#)

Documentation Details: 6.5.1 promotional material: pg 2 has the flyer for free rides to covid vaccination sites. Pg 3 has a photo of a billboard and bus outside of the train station. Pg 4 has a poster being put up in the Saugatuck train station. Page 5 has the email that was sent to 16,000 Westport residents. 6.5.1. outreach description. 6.5.4 existing conditions: is the document that was a part of the adopted pedestrian/bicycle plan, final report. 6.5.6 page 2-4 contract between Westport and the Norwalk Transit District. Page 5 has the link for the Westport Budget pages (394/484) and a screenshot of the budget.

Partners: 6.5.1 Wheels2U Westport and the Norwalk Transit District. Westport finances the buses and promotes the service. 6.5.6 Wheels2U Westport and the Norwalk Transit District. Westport finances the buses and promotes the service.

7. Renewable and Efficient Energy Infrastructure and Operations

7.1 Benchmark and Track Energy Use

5 Points

Approved Information: 7.1.1 Manage Municipal Energy (5 points)

Supporting Documentation:

EXCEL: [7.1 WESTPORT.XLSX](#)

Documentation Details: The document provided is a direct download from Portfolio Manager as provided by Amy Thompson and staff at UCONN.

Partners: n/a

8. Inclusive Engagement, Communication and Education

8.1 Hold a Sustainability Event

15 Points

Approved Information: 8.1.1 Support and hold a sustainability event (15 points)

Supporting Documentation:

EXCEL: [WESTPORT SCT 8.1 SUSTAINABILITY EVENTS FINAL .XLSX](#)

Documentation Details: 8.1 Sustainability Events Excel spreadsheet lists over 15 sustainability events held in Westport

Partners: Almost all events were held virtually, promoted by the Town on social media and Celebrate Westport, the Town's calendar of events. Most events were sponsored by Wakeman Town Farm, a Town owned and operated demonstration farm and education Center. Many events were sponsored or co-sponsored by Sustainable Westport, a non-profit whose mission is to help the Town of Westport attain net Zero by 2050. Earthplace, the nature center, and partially funded by the Town of Westport, also co-sponsored events. The EV Club of CT, which was originally the Westport Electric Car Club, hosted an informational webinar (July 2021) Homefront Gardeners, whose mission is to promote organic gardening, gave a presentation with Wakeman Town Farm (April 2021) Sustainable Trumbull co-sponsored a webinar on solar PV for residents Earthlight Tech, a residential solar company, co-sponsored a solar PV installation open house with Sustainable Westport (July 2021)

8.2 Provide Effective Community Communications

15 Points

Approved Information: 8.2.1 Provide Effective Community Communications (15 points)

Supporting Documentation:

WORD: [8.2.1A_WORKSHEET WESTPORT .DOCX](#)

PDF: [SOCIALMEDIAPOLICYFORTOWNAG.PDF](#)

PDF: [SOCIALMEDIAPOLICYFORGENERAL PUBLIC.PDF](#)

WORD: [WESTPORT EQUITY 1.1 COMMUNICATIONS.DOCX](#)

PDF: [SOCIAL MEDIA DOS AND DON'TS.PDF](#)

PDF: [8.2.1.B COMMS PLAN IMPLEMENTATION.PDF](#)

PDF: [8.2.1 WESTPORT COMMUNICATIONS PLAN 8-23-21.PDF](#)

Documentation Details: 8.2.1 Westport Communications Plan is a slide presentation of the plan 8.2.1a Worksheet 1 8.2.1 a&b 8.2.1.b Supporting materials: Town website page to sign up for emergency notifications, etc Westport Equity 1.1 Communications doc: supports community involvement in development of communications strategy 8.2.1.b Comms Plan Implementation: Documents were sent to Communications Staff for implementation. Westport Equity 1.1. Communications are the results of the survey that lead to the recommendations in the comms plan Westport's communications plan will be implemented by engaging various staff in town departments and the public schools who are involved with communications and informing them that this Power Point deck is the new policy and procedures for communications. These have been sent via email from the Selectman's Office to the main communications staff across all town entities on 8/23/2021. It will be further distributed to all staff.

Partners: n/a

8.3 Train Municipal Representatives

5 Points

Approved Information: 8.3.1b Train Municipal Representatives (5 points)

Supporting Documentation:

PDF: [8.3.1B.PDF](#)

PDF: [8.3.1B.REGISTRATION.PDF](#)

PDF: [8.3.1B#2.PDF](#)

Documentation Details: 8.3.1b. registration shows what training the historic district commissioner went to. 8.3.1b Training #2: attended by Russ Blair, Public Site and Building Commission Joe Strickland, Public Site and Building Commission

Partners: 8.3.1b: none

Additional Information: N/A

8.5 Collaborate With Other Municipalities

30 Points

Approved Information: 8.5.1 Mentor other towns : Scarsdale Food Scrap Recycling Tour (10 points) 8.5.1 Mentor other towns: Tesla Police Car events (10 points) 8.5.1 Mentor other towns: Zero Waste Stations (10 points)

Supporting Documentation:

WORD: [8.5.1 SCARSDALE FOOD SCRAP RECYCLING TOUR](#)

WORD: [8.5.2 WORKSHEET #2.HOW TO DO BUSINESS WITH MUNICIPALITIES SERIES](#)

PDF: [8.5.2 WEBINAR.PDF](#)

WORD: [8.5.1 MENTOR OTHER TOWNS-TESLA FINAL](#)

WORD: [8.5.2 WORKSHEET 2 FAIRFIELD AND WESTPORT COLLABORATE](#)

WORD: [8.5.1 COLLABORATE WITH OTHER MUNICIPALITIES-ZERO WASTE STATIONS](#)

Documentation Details: 8.5.1 Scarsdale Food Scrap Recycling Tour is associated with 9.4 Develop a Food Waste Prevention Campaign or Food Scraps Recovery Campaign or Program. Worksheet on page 1. 8.5.1 Mentor other towns-Tesla Worksheet on page 1, associated with 6.4 and 13.1 8.5.1 Zero Waste Stations associated with 8.1 Hold a Sustainability Event (Maker Faire). Worksheet on page 2 8.5.2 Required worksheet describing our collaboration 8.5.2 Presentation with local municipalities to support local businesses and how to create a Business in the region 8.5.2 Worksheet 2: Westport and Fairfield collaborate for September 20th 2020 event

Partners: 8.5.1 Scarsdale Food Scrap Recycling Tour Westport organized the tour. Norwalk, Weston, Fairfield, Wilton participated in the tour with Westport. Each town brought a staff member as well as a volunteer. Westport provided written documentation of the tour and program. 8.5.1 Mentor other towns-Tesla demonstrations for the towns of Fairfield, Bloomfield, Orange 8.5.1 Zero Waste: Sustainable Westport partnered with Sustainable Fairfield County , Sustainable Darien 8.5.2 - Bridgeport, Westport, Stamford, Danbury, Fairfield 8.5.2 Worksheet 2 Sustainable Fairfield, a Fairfield government entity, and the EV Club of CT partnered with the Town of Westport's Police Department

Additional Information: N/A

9. Strategic Materials Management

9.3 Recycle Additional Materials and Compost Organics

40 Points

Approved Information: 9.3 Recycle Additional Materials and Compost Organics (40 points)

Supporting Documentation:

WORD: [7.7 RECYCLE ADDITIONAL MATERIALS AND COMPOST ORGANICS.DOCX](#)

WORD: [9.3.1 RECYCLE ADDITIONAL MATERIALS AND COMPOST ORGANICS FINAL .DOCX](#)

Documentation Details: The document provides required website links, screen shots and evidence of Town of Westport recycling for mattresses, batteries, lightbulbs, paint and textiles.

Partners: The Town of Westport uses the following vendors for recycling: Park City Green: Mattresses Take 2 Electronics, CED and non-CED NRL Batteries NRL Lightbulbs Paintcare Paint

9.4 Develop a Food Waste Prevention Campaign or Food Scraps Recovery Campaign or Program

5 Points

Approved Information: 9.4.1 Implement or maintain an ongoing food waste prevention campaign (5 points)

Supporting Documentation:

WORD: [WESTPORT SCT 9.4.1 ZERO FOOD WASTE CHALLENGE](#)

EXCEL: [WESTPORT ZERO FOOD WASTE EVENTS, TABLING 2020-2021](#)

WORD: [9.4.2 SUPPORT ONE OR MORE SCHOOLS IN YOUR COMMUNITY IN THE IMPLEMENTATION OF A FOOD SCRAPS RECOVERY PROGRAM](#)

Documentation Details: The submission for 9.4.1 describes Westport's Zero Food Waste Challenge, the outreach program, literature designed for the Challenge, webinars offered. The Excel spreadsheet shows Zero Food Waste Challenge events/talks/webinars that were attended and given (and those cancelled, future events). The submission for 9.4.2 describes the High School process in starting a food scrap recycling program and support provided by Sustainable Westport.

Partners: Sustainable Westport, now a non-profit with a mission to aim for a Westport goal of Net Zero by 2050, provided all marketing, tabling for the Zero Food Waste Challenge. The Town of Westport provided facilities, funding, staffing, promotion of the transfer station food scraps recycling program and promotion of the Zero Food Waste Challenge through social media.

10. Optimal Health and Wellness Opportunities

10.4 Develop and Promote Community Growing Spaces

15 Points

Approved Information: 10.4.1 Develop and Promote Community Growing Spaces (15 points)

Supporting Documentation:

WORD: [10.4.1 DEVELOP AND PROMOTE COMMUNITY GROWING SPACES FINAL.DOCX](#)

Documentation Details: 10.4.1 Westport Community Garden: Develop and Promote Community Growing Spaces Describes the Town community garden, with photos and provides information about food redistribution program through community gardens

Partners: The Westport Community Garden is on Town property, and is Town-supported.

11. Healthy, Efficient and Diverse Housing

11.2 Grow Sustainable and Affordable Housing Options

10 Points

Approved Information: 11.2.2 Increase your municipality's affordable housing, (10 points)

Supporting Documentation:

PDF: [11.2.2 ATTACHMENT WESTPORT AFFORDABLE HOUSING 2018.PDF](#)

PDF: [11.2.2 ATTACHMENT WESTPORT AFFORDABLE HOUSING 2021.PDF](#)

PDF: [11.2.1 ATTACHMENT, 7-19-21 DOH LIST SHOWING WESTPORT CONTINUES MORATORIUM THROUGH 3-4-23.PDF](#)

PDF: [11.2.1. ATTACHMENT, CT LAW JOURNAL PUBLICATION ANNOUNCING WESTPORT MORATORIUM IN EFFECT, 3-5-19.PDF](#)

PDF: [11.2.2 ATTACHMENT 2018 AFFORDABLE HOUSING APPEALS LIST.PDF](#)

PDF: [11.2.2 ATTACHMENT, 2020-AFFORDABLE-HOUSING-APPEALS-LIST.PDF](#)

Documentation Details: 11.2.2 Attachment 2018 Affordable Housing Appeals List.pdf Westport on page 4
11.2.1 Attachment shows moratorium enacted by the state. More description in additional information

Partners: N/A

Additional Information: 11.2.1 - The 10% can never be met in Westport because much of the housing stock was created before the State's effective date. Instead, Westport has been granted a moratorium (March 2019). See link and PDFs from the DOH showing Westport was granted a "Certificate of Affordable Housing Completion" aka a 4-year Moratorium due to significant progress made to supply affordable housing; however Westport remains on the list of "non-exempt" municipalities as less than 10% of our housing stock is "Affordable Housing" as defined by the State. Westport has 3.72% as of 2020 according to the State's definition.

12. Effective, Compassionate Homelessness Prevention

12.2 Increase Public Awareness and Support for Efforts to End Homelessness

10 Points

Approved Information: 12.1.1.: Town-wide resolution to end homelessness (5 points) 12.1.2: Webpage for Homelessness (5 points)

Supporting Documentation:

PDF: [12.1.2 WESTPORT HOMELESSNESS RESOURCES.PDF](#)

PDF: [12.1.2 WESTPORT HOMELESSNESS WEBPAGE.PDF](#)

PDF: [12.1.1 MUNICIPAL RESOLUTION TO END HOMELESSNESS MINUTES.PDF](#)

PDF: [12.1.1 RALLY TO SUPPORT AFFORDABLE HOUSING AND HOMELESSNESS RESOLUTION.PDF](#)

PDF: [12.1.1 RESOLUTION TO END HOMELESSNESS 7.28.21.PDF](#)

WORD: [12.1.3_WORKSHEET ED 8.19.21.DOCX](#)

Documentation Details: Hyperlink is: <https://www.westportct.gov/government/departments-a-z/human-services> Example of required homelessness resources is linked Town of Westport Homelessness webpage is attached 12.1.1: Attached resolution, meeting minutes, and rally to end homelessness 12.2.3 worksheet

Partners: N/A

Additional Information: N/A

12.1 Strengthen Municipal Workforce Capacity to Address Homelessness

15 Points

Approved Information: 12.2.1b. - Attend Homelessness Trainings (15 points)

Supporting Documentation:

WORD: [12.2.1.B CCEH ELAINE DAIGNAULT.DOCX](#)

PDF: [12.2.2 COMMISSION MEETING MINUTES.PDF](#)

PDF: [12.2.2 HUMAN SERVICES COMMISSION MEETINGS.PDF](#)

PDF: [12.2.2 HUMAN SERVICES COMMISSION.PDF](#)

PDF: [12.2.1A DESIGNATED MUNICIPAL EMPLOYEE.PDF](#)

WORD: [12.1.3 _WORKSHEET ED 8.19.21.DOCX](#)

Documentation Details: 12.2.1a: Webpage and Document shows designated employee at beginning of second page. 12.2.1b This document shows all 13 trainings attended by Elaine Daignault 12.2.2: Shows members, meeting minutes, objectives and weekly meetings

Partners: N/A

Additional Information: 12.2.1a - Connection to Sustainability team: Sustainable Westport has a partnership with the Town of Westport and meets quarterly with the town's designated Sustainability Coordinators and Department Heads. Sustainable Westport is tasked with taking the entire town to net zero by 2050 and the town relies on SW to make that goal happen, with the help and support of town staff. The Westport Human Services Department and its director, Elaine Daignault and Sustainable Westport have a working partnership to make progress towards human services issues that are related to sustainability. 12.2.1b Elaine Daignault, Director of Human Services. 203-341-1050 or Humansrv@westportct.gov

13. Innovative Strategies and Practices

13.1 Implement Your Own Sustainability Action

15 Points

Approved Information: 13.1: Implemented the "Hello, Neighbor" program to address loneliness and isolation of vulnerable residents (10 points) and replace a police car with a zero-emission vehicle (5 points)

Supporting Documentation:

PDF: [13.1 EV CLUB OF CT TESLA PAYBACK ANALYSIS](#)

PDF: [13.1 TESLA FIRST PRESS RELEASE.PDF](#)

PDF: [13.1 TESLA SECOND PRESS RELEASE AND ANALYSIS.PDF](#)

WORD: [13.1 MUNICIPAL FLEET IMPROVEMENT POLICY](#)

WORD: [SUSTAINABILITY ACTION HELLO NEIGHBOR EQUITY ACTION V1.DOCX](#)

PDF: [ACTION 13.1 INNOVATIVE ACTION TESLA 3 FINAL](#)

PDF: [13.1 HELLO NEIGHBOR PRESS.PDF](#)

PDF: [HELLO NEIGHBOR PRESS 2.PDF](#)

Documentation Details: 13.1 Tesla Police Car is owned by the Town of Westport 13.1 Hello Neighbor Program

Partners: 13.1 none